

CITY OF COFFEE CITY
COUNCIL MEETING
AGENDA
7019 Pleasant Ridge Rd.
Coffee City, Texas 75763
February 08, 2021

NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **Monday February 08, 2021 AT 6:00 P.M., AT THE COFFEE CITY COMMUNITY CENTER, 7019 PLEASANT RIDGE ROAD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

THIS MEETING WILL BE OPEN TO THE PUBLIC, SOCIAL DISTANCING WILL BE OBSERVED DURING THIS MEETING.

THE ITEMS LISTED BELOW ARE PLACED ON THE AGENDA FOR DISCUSSION AND/OR ACTION.

- 1. Call to Order.**
- 2. Roll Call and announce if quorum is present.**
- 3. Opening Remarks: Welcome to the City Council Meeting of Coffee City Texas.**
- 4. Consider and Act upon Consent Items: 5,6,7.**
- 5. Approve the Minutes from the Special City Council Meeting on January 26, 2021 as written.**
- 6. Approve the Minutes from the City Council Meeting on January 11,2021 as written.**
- 7. Approve City Financials for January 2021.**
- 8. Consider and Act upon: Appointing Reserve Police Officers**
 - Diana Bonilla
 - Aaron Poole II
 - Mageli Lopez
 - Karina Richards
 - Christie Crocker
- 9. Swear in newly appointed:**
 - *Diana Bonilla – Reserve Police Officer*
 - *Aaron Poole II – Reserve Police Officer*
 - *Mageli Lopez – Reserve Police Officer*
 - *Karina Richards – Reserve Police Officer*
 - *Christie Crocker – Reserve Police Officer*
- 10. Executive Session: Local Government Code 551.074 (Personnel Matters).**
 - Employee Mary McDonald
 - Review the resignation of Doug Davis
 - Advise Council with reasons for the termination of Shellena Bivens on December 28, 2020. (Policy Violations)

11. Re-convene the Meeting

12. Consider and Act upon: Results of Executive Meeting.

13. Consider and Act upon: Removing Doug Davis and Shellena Bivens from the City's bank accounts and keep (Shellena Bivens) on EDC account.

14. Consider and Act upon: The appointment of Judge Alan Rich for the Municipal Judge Position.

15. Tabled from January 11, 2021 Council Meeting:

Consider and Act upon Renewing the Maintenance Contract with Joey Ridgle's Septic Service (Expires 03/07/2021).

16. Tabled from January 11, 2021 Meeting: The appointment of Frank Serrato as a Reserve Police Officer for the City of Coffee City Police Department.

Consider and Act upon: Accepting the Resolution 21.003 (see Resolution attached) to allow members of the governing body of the City of Coffee City to volunteer for any organization that protects the Health, Safety, or Welfare of the City.

17. Tabled from January 20, 2021: Government Code 551.089 and Government Code 2059.001-153 Texas Computer Network Security Systems

Consider and Act upon: Naming one of the two businesses; Complete Business Services (CBS) Mark Guthrie or Cenergy Technology – Dave Pickens (See Attached for both business quotes)

18. Consider and Act upon: Naming another council member to the bank signatory cards. The auditor's suggestion was to limit the signing of the checks by the same employee that, enters the checks into the payable, generated the checks, or balances the bank statement. Due to limited number of employees, it is the Mayor's recommendation that another Council member be a signatory.

19. Consider and Act upon: Appointment Mr. Tom McBride to the EDC as a director.

20. Open Forum

- Open Forum may contain any suggestions and ideas about the City.
- Complaints must be in writing. Forms are available at City Hall Lobby.
- Speakers will be given 3 minutes to speak.
- Speakers must sign in prior to speaking.

Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com or Mayor Serrato; Mayor.Serrato@Cityofcoffeecity.com

21. Mayor's Report. – Mention the Section 5-02 Paid Time Off being revised. (in Council Packet)

22. City Secretary's Report. (Nothing to report at this time).

23. EDC Report. Also see attached EDC Check Register and Minutes

24. Municipal Court Report. (Nothing to report at this time).

25. Police Report

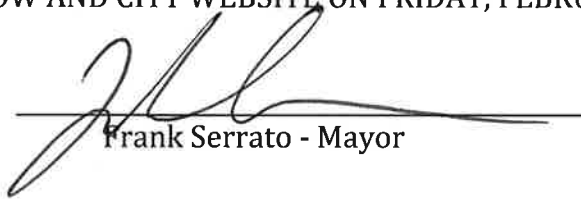
26. Fire Dept. Report

27. Adjournment.

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY FEBRUARY 08, 2021 CITY COUNCIL MEETING AGENDA OF ITEMS FOR CONSIDERATION BY THE COFFEE CITY, CITY COUNCIL WAS POSTED ON THE CITY HALL FRONT WINDOW AND CITY WEBSITE ON FRIDAY, FEBRUARY 5, 2021 AT 12:00 pm.


Frank Serrato - Mayor


Mary McDonald – Coffee City Court Clerk