

# **CITY OF COFFEE CITY COUNCIL MEETING AGENDA**

**December 14, 2020**

NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, DECEMBER 14, 2020 AT 6:00 P.M., IN THE COFFEE CITY COMMUNITY CENTER, 7019 PLEASANT RIDGE ROAD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

THE ITEMS LISTED BELOW ARE PLACED ON THE AGENDA FOR DISCUSSION AND/OR ACTION.

***THIS MEETING WILL BE OPEN TO THE PUBLIC. SOCIAL DISTANCING WILL BE OBSERVED DURING THIS MEETING.***

- 1. Call to Order.**
- 2. Roll Call and announce if quorum is present.**
- 3. Opening Remarks: Welcome to the City Council Meeting of Coffee City Texas**
- 4. Consider and Act upon Consent Items 5, 6, 7, 8, and 9.**
- 5. Approve the Minutes from the City Council Meeting on November 09, 2020 as written.**
- 6. Approve the Minutes from the City Council Meeting on November 12, 2020 as written.**
- 7. Approve the City Financials for November 2020.**
- 8. Approve the EDC Check Register for the month of October 2020 and November 2020.**
- 9. Approve the EDC minutes from the October 05, 2020 EDC Meeting as written. *(No EDC meeting in November)***
- 10. Swear in the newly elected Mayor Frank Serrato.**
- 11. Swear in Municipal Court Judge Shellena Bivens. *(The municipal court judge is re-sworn in at each election of a new Mayor)***
- 12. Swear in newly elected city council members:**
  - Chuck Jones – Alderman Place 1**
  - Kevin Swanson – Alderman Place 3**
  - Ray Ver Hey – Alderman Place 5**
- 13. Consider and Act Upon removing Phil Rutledge from all city bank accounts, and the city's safe deposit box.**
- 14. Consider and Act Upon naming a new Mayor Pro Tem.**

**15. Consider and Act Upon naming a new signer on the city bank accounts, and safe deposit box.**

**16. Consider and Act Upon naming Alisha Tobey as the administrator for the police department.**

**17. Open Forum:**

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 10 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

*Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at [citysecretary@cityofcoffeecity.com](mailto:citysecretary@cityofcoffeecity.com)*

**18. Mayor's Report**

**19. EDC Report**

**20. Municipal Court Report**

**21. Police Report**

**22. Fire Department Report**

**23. Adjournment**

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

**CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, DECEMBER 14, 2020 CITY COUNCIL MEETING AGENDA OF ITEMS FOR CONSIDERATION BY THE COFFEE CITY, CITY COUNCIL WAS POSTED ON THE CITY HALL FRONT WINDOW AND CITY WEBSITE ON FRIDAY, DECEMBER 11, 2020 at 12:00 pm

  
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Phil Rutledge, Mayor Pro Tem

  
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Douglas Davis, City Secretary