

**CITY OF COFFEE CITY
COUNCIL MEETING MINUTES
7019 Pleasant Ridge Rd.
Coffee City, Texas 75763
June 08, 2020**

The City Council of Coffee City, Council Meeting was held on June 08, 2020, convened in at the Coffee City Community Center, 7019 Pleasant Ridge Road, Coffee City, Texas. The following City Officials were present:

GeoJan Wright, Mayor (Present)	Douglas Davis, City Secretary (Present)
Phil Rutledge, Mayor Pro-Tern (Present)	Shellena Bivens, Municipal Court Judge (Present)
Don Weaver, Alderman (Present)	Chris Moore, Fire Chief (Present)
Riley Standifer, Alderman (Absent)	Frank Serrato, Interim Police Chief (Present)
Marquis Castleberry, Alderman (Present)	
Edward McDaniel (Present)	

1. Call to Order.

Mayor Wright called the meeting to order at 6:00 pm.

2. Pledge of Allegiance.

No Pledge due to not having flags at the community center.

3. Invocation.

Mayor Wright asked that everyone rise for the invocation. Mayor Pro Tem Rutledge gave the invocation.

4. Roll Call and announce if quorum is present.

The City Secretary called roll. Councilman Standifer was not present. A quorum existed.

5. Opening Remarks

The Mayor stated that the projected date to reopen the city hall is July 01, 2020, but there is a possibility that there will still be restrictions. The Mayor stated that there was a correction to be made to the consent items. Agenda item 6 originally said "Consider and Act upon Consent Items 7, & 8. This was corrected to 7, 8, & 9.

6. Consider and Act upon Consent Items: 7, 8, and 9.

Mayor Pro Tem Rutledge made a motion to approve consent items 7, 8, & 9. Councilman McDaniel seconded the motion. A vote was taken, and was 3 for and 1 abstain. The motion carried.

7. Approve the Minutes from the City Council Meeting on May11, 2020 as written.

8. Approve the city check register for the month of May 2020.

9. Approve the EDC Minutes for April 2020 & May 2020

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The April 2020 EDC Minutes were tabled in the May 2020 council meeting.

10. Open Forum:

There will be no Open Forum Due to the Governors mandated social distancing requirements. Any person wishing to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com.

No one signed up to speak.

11. Mayor's Report

- *The Mayor updated the council on COVID-19. She stated that Henderson County had not publicized any increases in COVID-19 for the past couple of weeks, and did not renew their disaster proclamation. She stated that later in the council meeting, the council will have an opportunity to extend the Coffee City disaster proclamation if warranted.*
- *She stated that there are a few other corrections that need to be made on the FY 2020 Q3 budget review.*
- *She stated that the city had met with and secured a new auditor for the city. She went on to say that there had been changes in the way city audits were conducted, and the auditor will be working with us in the future, to get our books in-line with these changes. She went on to say that his pricing was a little more than projected, but that the CPA does provide ongoing support throughout the year. The auditor will start in July and should have the audit completed within 90 days. The Mayor said that she had spoken to the EDC board regarding their portion of the audit requirement.*

12. City Secretary's Report

- *Runoff election for Henderson County will be on July 14th 2020.*
- *Within the next few weeks, we will be preparing for the November 3rd elections. Coffee City has three council places open, and a mayor's position that will be on the ballot.*
- *The City Secretary said that after meeting the new auditor, he came away with a good feeling about the auditor's expertise.*

13. EDC Report

EDC President Jim Beggerly spoke. He apologized for the confusion about the prior EDC meeting, and said that he had been corrected in the fact that the meeting must have a physical location. He stated that there had not been any changes in the potential sale of the Lake Palestine Business Center. Mayor Pro Tem Rutledge stated that the Lake Palestine Resort was holding fishing tournaments that the EDC was sponsoring, and was supposed to be turning in information regarding who and where the money was spent, but he had not seen any paperwork yet. Mr. Beggerly said that only a few of the tournaments had qualified. He stated that only 3 of the tournaments thus far had

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qualified, and that two that were supposed to qualify, had not and that the money for those tournaments was still being held for future qualifying tournaments.

14. Municipal Court Report

Judge Bivens stated that for the month of May there were 181 new cases filed, 36 cases were satisfied by drivers' safety, 20 cases were satisfied by deferral, 2 cases satisfied by proof of insurance, 4 cases satisfied by jail credit. There were no warrants issued due to the Governors mandate. There was \$27,730.00 collected, and of that GHS collected \$11,184.00. The in-house warrant officer collected on \$3,885.00. She went on to say that the warrant officer was supposed to be meeting with her at the end of June to discuss the processes and procedures going forward.

15. Police Report

In the month of May, 2020, the Coffee City Police Department had 51 calls for service and /or officer-initiated activities. Accident: 4

**Runaway:
Alarm: 1
Animal: 1
Assault: 1
Burglary:
Civil Matter: 1
Criminal Mischief:
Criminal Trespass:
Code Enforcement:
Code clean up:
Code in Progress:
Disturbance: 5
Death/Homicide:
D.W.I: 2
Evading:
Fake ID:
911 Hang Up:
Dog Bite:
Suicidal Person:
Reports: 8
Misdemeanor Arrest: 4
Felony Arrest: 3
Total 4 felony warrants
Open Door:
Noise Complaint:
Illegal Dumping:
Lost Property:
Counterfeit Money:
Courtesy Transport: 1
City of Coffee City**

**Funeral Escort:

Fire:
Follow up: 2
Illegally Parked Vehicles:
Information: 9
Loose livestock:
Lost Child:
Lost Property:
Boat Sank:
Medical Services: 1
Missing Person:
Motorist Assist: 2
Nuisance ordinance violation:
Possession of Controlled Sub:
Public Intoxication:
Possession of Marijuana:
Reckless Driver: 2
Child Endangerment:
Welfare Check:
Lost Property:
Sexual Assault:
Overdose:
Child Abduction:
Supplement Report:
Suicide Attempt:
Drugs Found on Traffic:
Vehicle in Water:
Man with Gun: 1
Fatality: 1**

**Road hazard: 2

Shots Fired:
Stolen Vehicle:
Suspicious Activity: 2
Suspicious Person: 1
Suspicious Vehicle: 2
Terroristic Threat: 1
Theft:
Unlawful carrying of weapon:
Vehicle Impound: 10
Warrant Service: 1
Welfare Check: 1
Harassment:
911 Hang Up:
Bomb Threat:
Open Door: 1
Distress:
Burglary of a Vehicle:
Burglary in Progress:
Call for an E.M.S.:
Found Property:
Unresponsive Person:
Burglary in Progress:
Attempted Warrant Service:
CPS Info:
Grant Searches:
Tango Tango Radio:
Dept. Of Defense:
Motorola:**

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16. Fire Dept. Report

05/01/2020 - 05/31/2020 (31 Days)
Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Medical	10	37.03%
Canceled	5	18.51%
Fire	4	14.81%
Public Service	4	14.81%
Accident	3	11.11%
Alarm	1	3.7%
Total	27	100%
111 - Building fire	2	7.4%
122 - Fire in motor home, camper, recreational vehicle	1	3.7%
143 - Grass fire	1	3.7%
311 - Medical assist, assist EMS crew	10	37.03%
322 - Motor vehicle accident with injuries	2	7.4%
324 - Motor vehicle accident with no injuries	1	3.7%
550 - Public service assistance, other	1	3.7%
553 - Public service	2	7.4%
600 - Good intent call, other	1	3.7%
611 - Dispatched & canceled en route	5	18.51%
735 - Alarm system sounded due to malfunction	1	3.7%
Total	27	100%

We currently have 15 Senior Fire Fighters

Upcoming events: Square Fair (19 September 2020)

Thinking of a Crappie Tournament 1st of the Year

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17. Consider and Act Upon continuing or not continuing the Coffee City Declaration of Disaster Proclamation.

Mayor Pro Tem Rutledge made a motion that we let the Disaster Proclamation lapse, and not renew it at this time. Councilman Weaver seconded the motion. A vote was taken, and was unanimous.

18. Set a date in June 2020 for a Special Called Council Meeting to review and accept the budget for Fiscal Year 2021.


The Mayor said that she would like for the council to set a date in June 2020 to finalize the budget. Chief Moore stated that he probably had \$30,000 that was budgeted for and was still not in due to COVID-19. The City Secretary said that due to the COVID-19 issues, any items that were ordered on the FY 2020 budget and had not been invoiced/received will be paid out of last year's budget. After review with the council, the Mayor stated that the date of budget meeting will be June 18, 2020 at 2:00 pm.

19. Adjournment.

Councilman McDaniel made a motion to adjourn. Councilman Weaver seconded the motion. A vote was taken and was unanimous.

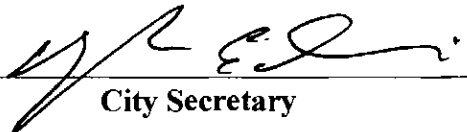
Attestation:

These minutes were approved on:



Mayor

7/17/2020

Date


City Secretary