

**CITY OF COFFEE CITY  
COUNCIL MEETING MINUTES  
7019 Pleasant Ridge Rd.  
Coffee City, Texas 75763**

**April 13, 2020**

The City Council of Coffee City, Special Council Meeting was held on April 13, 2020, convened in at the Coffee City Community Center, 7019 Pleasant Ridge Road, Coffee City, Texas. The following City Officials were present:

GeoJan Wright, Mayor (Present)	Douglas Davis, City Secretary (Present)
Phil Rutledge, Mayor Pro-Tern (Present)	Shellena Bivens, Municipal Court Judge (Absent)
Don Weaver, Alderman (Present-Call In)	Chris Moore, Fire Chief (Absent)
Riley Standifer, Alderman (Present)	James Kirkham, Police Chief (Absent)
Marquis Castleberry, Alderman (Present)	
Edward McDaniel (Present)	

**1. Call to Order.**

*Mayor Wright called the meeting to order at 6:00 pm*

**2. Pledge of Allegiance.** *The pledge was not preformed.*

**3. Invocation.** *Mayor Wright led the invocation.*

**4. Roll Call and announce if quorum is present.**

*The roll was called by the City Secretary. A quorum was present.*

**5. Opening Remarks: Welcome to the City Council Meeting of Coffee City Texas**

**6. Consider and Act upon Consent Items: 7, 8, 9, 10, 11, and 12.**

*Due to the social distancing, and the current medical state of emergency, the councilmen did not have a chance to review their information packets before the meeting. Mayor Pro Tem Rutledge made a motion to table the approval of the consent items 6 through 12. Councilman McDaniel seconded the motion. A vote was taken and was unanimous.*

**7. Approve the Minutes from the City Council Meeting on March 09, 2020 as written.**

**8. Approve the Minutes from the Emergency City Council Meeting on March 26, 2020 as written.**

**9. Approve the city check register for the month of March 2020.**

**10. Approve the EDC Minutes for April 2020.**

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**11. Approve the EDC HOT account check register for March and April 2020.**

**12. Approve the EDC general account check register for March and April 2020.**

**13. Open Forum:**

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 10 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

*No Open Forum held. No questions submitted to the city prior to the meeting.*

**14. Mayor's Report:**

- *COVID-19 Update – Mayor Wright stated that the 10<sup>th</sup> and 11<sup>th</sup> confirmed case on COVID-19 had been reported in Henderson County.*

*(Mayor Pro Tem Rutledge made a motion that items 15, 16, 17, and 18 be tabled due to the department heads not being available to give their reports. Councilman Standifer seconded the motion. A vote was taken, and was unanimous.)*

**15. EDC Report**

*Tabled*

**16. Municipal Court Report**

*Tabled*

**17. Police Report**

*Tabled*

**18. Fire Department Report**

*Tabled*

**19. Consider and Act Upon approving the extension of the City Coffee City's Declaration of Disaster Proclamation.**

*Mayor Wright explained the key points of the extension document. Councilman McDaniel made a motion to approve the extension to the Coffee City Disaster Declaration, and Councilman Standifer seconded the motion. A vote was taken, and was unanimous.*

**20. Consider and Act Upon approving the Republic Waste Contract discussed in the March 09, 2020 council meeting.**

*Mayor Wright stated that the Republic Waste contract was brought up in the March 09, 2020 council meeting. The council asked that it be put on the agenda for this council meeting as a consider and act upon item. The contract Renewal of Republic Waste Service Contract has the following changes: removal of the 180-day notification for renewal/change, and a slight increase in the Franchise fee. Councilman Standifer made a*

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*motion to accept the agreement, and Councilman Weaver seconded the motion. A vote was taken and was unanimous.*

**21. Adjournment.**

*Mayor Wright asked if there was any other business. No other business was presented. Mayor Wright asked for a motion to adjourn. Councilman McDaniel made a motion to adjourn, and Councilman Standifer seconded the motion. A vote was taken and was unanimous. Meeting adjourned.*

Attestation:

These minutes were approved on:

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Secretary

**EXTENSION OF DECLARATION OF LOCAL DISASTER AND ORDER  
OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF COFFEE CITY, TEXAS**

**WHEREAS, PURSUAT TO Section 418.108(a) of the Texas Government Code, Mayor GeoJan Wright of the City of Coffee City, Texas issued a Declaration of a State of Disaster due to Public Health Emergency due to a novel coronavirus now designated SARS-CoV2, which causes the COVID-19 disease; and**

**WHEREAS, beginning in December, 2019, a novel coronavirus, now designated SARS-CoV2 which causes the disease COVID-19, has spread through the world and has now been declared a global pandemic by the World Health Organization; and**

**WHEREAS, symptoms of COVID-19 can range from mild to severe illness and cause further complications including death; and**

**WHEREAS, the COVID-19 virus mainly spreads between people who are in close contact with one another through respiratory droplets produced when an infected person coughs or sneezes; and**

**WHEREAS, the continued worldwide spread of COVID-19 presents an imminent threat of widespread illness, which requires emergency action for the protection of the people of Henderson County; and**

**WHEREAS, the implementation of mitigation strategies can slow the transmission of the disease; and**

**WHEREAS, the Small Business Association (SBA) has designated COVID-19 as a qualifying event for the provision of Economic Injury Disaster Loans for businesses and private non-profits in affected communities.**

**WHEREAS, this Declaration activates the City's and County's Emergency Management plan; and**

**WHEREAS, the Henderson County Commissioners Court has determined that extraordinary measures must be taken to mitigate the effects of this public health emergency and to facilitate the efficient, rapid, and cooperative response to the emergency;**

**THEREFORE, BE IT PROCLAIMED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COFFEE CITY, TEXAS, THAT:**

1. On March 19, 2020, the Mayor of the City of Coffee City, Pursuant to section 418.108(a) of the Texas Government Code, issued a declaration of a local state of disaster due to public health emergency, which specifically incorporated Governor Greg Abbott's executive order that was issued on March 19, 2020.
2. On March 26, 2020, The City Council of the City of Coffee City, Texas extended the initial Disaster Proclamation for an additional period of 14 business days.

3. On April 13, 2020, pursuant to section 418.108(b) of the Government Code, the state of disaster for public health emergencies shall continue until May 11, 2020 unless extended or modified by the City Council of Coffee City, Henderson County, Texas.

4. This declaration of a local state of disaster shall be given prompt and general publicity and shall be filed promptly with the City, County Clerk, and Secretary of State pursuant to §418.108(c) of the Government Code.

5. The City of Coffee City Declaration Plan incorporates the Henderson County Declaration of Local Disaster and the Governor’s Executive Order GA-08 and subsequent Orders issued by the Governor, any Orders issued by the Commissioner of the Texas Department of State Health Services (DSHS) pertaining to COVID-19 and all amendments or additional Orders related thereto.

6. This declaration of a local state of disaster activates the City of Coffee City Emergency Management Plan in conjunction with the Henderson County Emergency Management Plan, pursuant to §418.108 of the Government Code.

7. Pursuant to Texas Gov. §41S.173, failure to comply with an emergency management plan or with a rule, order, or ordinance adopted under this plan, including any executive order, proclamation, or regulation issued by the Governor during a state disaster or by the County Judge or County Commissioners Court or Coffee City Council during a local disaster, is an offense punishable by a fine not to exceed \$1000.00, confinement in jail for a term not to exceed 180 days, or both fine and confinement.

**DECLARED AND ORDERED THIS \_\_\_\_\_ DAY OF APRIL, 2020.**

\_\_\_\_\_  
**GeoJan Wright, Mayor**

\_\_\_\_\_  
**Phil Rutledge, Mayor Pro-Tem, Place 5**

\_\_\_\_\_  
**Edward McDaniel, Place 1**

\_\_\_\_\_  
**Marquis Castleberry, Place 2**

\_\_\_\_\_  
**Don Weaver, Place 3**

\_\_\_\_\_  
**Riley Sandifer, Place 4**

**NOW, THEREFORE, BE IT PROCLAIMED PURSUANT TO THE AUTHORITY OF SECT. 418.108 OF THE TEXAS GOV'T CODE, THE CITY COUNCIL OF THE CITY OF COFFEE CITY, ORDER THAT:**

- 1) The State of Disaster and Public Health Emergency proclaimed for the City of Coffee City, Henderson County, Texas on March 19, 2020 shall continue as directed by order of the City Council of Coffee City, Texas and the Henderson County Commissioners Court.**
- 2) The City of Coffee City Declaration Plan incorporates the Henderson County Declaration of Local Disaster and Order of the Commissioners Court of Henderson County and the Governor's Executive order GA-08 and subsequent Orders as issued by the Governor, any Orders issued by the Commissioner of the Texas Department of State Health Services (DSHS) pertaining to COVID-19 and all amendments or additional orders related thereto.**
- 3) The continuation of this Order shall be effective as of 11:59 p.m. 13<sup>th</sup> day of April, 2020, and continuing until 11:59 p.m. on May 11, 2020:**

**4) Essential Activities**

**For purposes of this Order, individuals may leave their residence only to perform any of the following**

**"Essential Activities":**

- a) To engage in activities or perform tasks essential to their health and safety, or to the health, safety of their family or household members (for example, obtaining medical supplies or medication, visiting a healthcare professional, or obtaining supplies needed to work from home).**
- b) To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others (for example: food, pet supplies, any other household consumer products, and products necessary to maintain the safety, sanitation, and essential operation of residences.**
- c) To engage in activities related to the education requirements of their family or household members.**
- d) To engage in outdoor activity, provided the individuals comply with social distancing requirements of six feet (for example: walking, biking, hiking, or running).**
- e) To perform work providing essential products and services at an Essential Business or to otherwise carry out activities specifically permitted in this Order.**
- f) To care for a family member or pet in another household.**

## 5) Essential Businesses

**For purposes of this Order, "Essential Businesses" shall be those businesses in the below listed areas, any additional businesses or related determinations shall be made by the Office of Emergency Management in consultation with the County Attorney. Requests for clarification of this Order as to whether a business is essential or non-essential, must be received in writing by the Henderson County, County Attorney's Office, located at 100 E. Tyler, Street, Suite 100, Athens, Texas 75751, or by email [atcdavis@henderson-county.com](mailto:atcdavis@henderson-county.com) Notice is given that the following essential businesses have been promulgated by the Governor of the State of Texas in Executive Order GA-14, on March 31, 2020 and the County has limited ability to grant waivers or variances from that order, but can assist on issues of clarification.**

### **(a) HEALTHCARE/PUBLIC HEALTH**

- a.1 Workers who perform critical clinical research , development, and testing needed for COVID-19 response.
- a.2 Healthcare providers and Caregivers including physicians, dentists, psychologists, mid-level practitioners, nurses and assistants, infection control and quality assurance personnel, pharmacists, physical and occupational therapists and assistants, social workers, optometrists, speech pathologists, chiropractors, and diagnostic and therapeutic technicians and technologists.
- a.3 Hospital and laboratory personnel (including accounting, administrative, admitting and discharge, engineering, epidemiological, source plasma and blood donation, food service, housekeeping, medical records, information technology and operational technology, nutritionists, sanitarians, respiratory therapists, etc.).
- a.4 Workers in other medical and biomedical facilities (including Ambulatory Health and Surgical, Blood Banks, Clinics, Community Mental Health, Comprehensive Outpatient rehabilitation, End Stage Renal Disease, Health Departments, Home Health care, Hospices, Hospitals, Long Term Care, Nursing Care Facilities, Organ Pharmacies, Procurement Organizations, Psychiatric, Rural Health Clinics and Federally Qualified Health Centers, and retail facilities specializing in medical goods and supplies).
- a.5 Manufacturer workers for health manufacturing (including biotechnology companies), materials and parts suppliers, logistics and warehouse operators, distributors of medical equipment (including those who test and repair), personal protective equipment (PPE), isolation barriers, medical gases, pharmaceuticals (including materials used in radioactive drugs), dietary supplements , blood and blood products, vaccines, testing materials, laboratory supplies, cleaning, sanitizing, disinfecting or sterilization supplies, and tissue and paper towel products.
- a.6 Public health / community health workers, including those who compile, model, analyze and communicate public health information.

- a.7 Blood and plasma donors and the employees of the organizations that operate and manage related activities.
- a.8 Workers who manage health plans, billing, and health information, who cannot practically work remotely.
- a.9 Workers who conduct community-based public health functions, conducting epidemiologic surveillance, compiling, analyzing and communicating public health information, who cannot practically work remotely.
- a.10 Workers performing information technology and cybersecurity functions at healthcare and public health facilities, who cannot practically work remotely.
- a.11 Workers performing security, incident management, and emergency operations functions at or on behalf of healthcare entities including healthcare coalitions, who cannot practically work remotely.
- a.12 Pharmacy employees necessary to maintain uninterrupted prescription filling.
- a.13 Workers performing mortuary funeral, cremation, burial, cemetery, and related services, including funeral homes, crematoriums, cemetery workers, and coffin makers.
- a.14 Workers who coordinate with other organizations to ensure the proper recovery, handling, identification, transportation, tracking, storage, and disposal of human remains and personal effects; certify cause of death; and facilitate access to mental/behavioral health services to the family members, responders, and survivors of an incident.

## **(b)LAW ENFORCEMENT, PUBLIC SAFETY, FIRST RESPONDERS**

- b.1 Public, private, and voluntary personnel (front line and management) in emergency management, law enforcement, fire and rescue services, emergency medical services, and private security, to include public and private hazardous material responders, air medical service providers (pilots and supporting technicians), corrections, and search and rescue personnel.
- b.2 911 call center employees and Public Safety Answering Points who can't perform their duties remotely.
- b.3 Fusion Center employees.
- b.4 Workers - including contracted vendors -- who maintain, manufacture, or supply equipment and services supporting law enforcement emergency service and response operations (to include electronic security and life safety security personnel).
- b.5 Workers supporting the manufacturing of safety equipment and uniforms for law enforcement, public safety personnel, and first responder.

- b.6 Workers supporting the operation of firearm or ammunition product manufacturers, retailers, importers, distributors, and shooting ranges.
- b.7 Public agency workers responding to abuse and neglect of children, elders, and dependent adults.
- b.8 Workers who support weather disaster / natural hazard mitigation and prevention activities.
- b.9 Security staff to maintain building access control and physical security measures.

## **(c)FOOD AND AGRICULTURE**

- c.1 Workers supporting groceries, pharmacies, convenience stores, and other retail (including unattended and vending) that sells human food, animal/pet food and pet supply, and beverage products, including retail customer support service and information technology support staff necessary for online orders, pickup and delivery.
- c.2 Restaurant carry-out and quick serve food operations, including dark kitchen and food prep centers, and carryout and delivery food employees.
- c.3 Food manufacturer employees and their supplier employees- to include those employed in food ingredient production and processing facilities; livestock, poultry, seafood slaughter facilities; pet and animal feed processing facilities; human food facilities producing by-products for animal food; beverage production facilities; and the production of food packaging.
- c.4 Farmers, farm workers, and agribusiness support services to include those employed in auction and sales: grain and oilseed handling, processing and distribution; animal food, feed, and ingredient production, packaging, and distribution ; manufacturing, packaging, and distribution of veterinary drugs; truck delivery and transport; farm and fishery labor needed to produce our food supply domestically and for export.
- c.5 Farmers, farm workers, support service workers, and their supplier employees to include those engaged in producing and harvesting field crops; commodity inspection; fuel ethanol facilities; biodiesel and renewable diesel facilities; storage facilities; and other agricultural inputs.
- c.6 Employees and firms supporting the distribution of food, feed, and beverage and ingredients used in these products, including warehouse workers, vendor- managed inventory controllers and block chain managers.
- c.7 Workers supporting the sanitation and pest control of all food manufacturing processes and operations from wholesale to retail.
- c.8 Employees in cafeterias used to feed employees, particularly employee populations sheltered against COVID-19.
- c.9 Workers in animal diagnostic and food testing laboratories in private industries and in

institutions of higher education.

- c.10 Government, private, and non-governmental organizations' workers essential for food assistance programs (including school lunch programs) and government payments.
- c.11 Employees of companies engaged in the production, storage, transport, and distribution of chemicals, medicines, vaccines, and other substances used by the food and agriculture industry, including seeds, pesticides, herbicides, fertilizers, minerals, enrichments, and other agricultural production aids.
- c.12 Animal agriculture workers to include those employed in veterinary health (including those involved in supporting emergency veterinary or livestock services); raising of animals for food; animal production operations; livestock markets; slaughter and packing plants, manufacturers, renderers, and associated regulatory and government workforce.
- c.13 Transportation supporting animal agricultural industries, including movement of animal medical and reproductive supplies and materials, animal vaccines, animal drugs, feed ingredients, feed, and bedding, live animals, animal by-products, and deceased animals for disposal.
- c.14 Workers who support sawmills and the manufacture and distribution of fiber and forest products, including, but not limited to timber, paper, and other wood and fiber products.
- c.15 Employees engaged in the manufacture and maintenance of equipment and other infrastructure necessary for agricultural production and distribution.

#### **(d) ENERGY**

- d.1 Workers supporting the energy sector, regardless of the energy source (including but not limited to nuclear, fossil, hydroelectric, or renewable), segment of the system, or infrastructure the worker is involved in, or who are needed to monitor, operate, engineer, and maintain the reliability, safety, environmental health, and physical and cyber security of the energy system.
- d.2 Energy /commodity trading/scheduling/marketing functions, who can't perform their duties remotely.
- d.3 IT and OT technology for essential energy sector operations including support workers, customer service operations; energy management systems, control systems, and Supervisory Control and Data Acquisition SCADA systems, and energy sector entity data centers; cyber security engineers; and cyber security risk management.
- d.4 Workers supporting the energy sector through renewable energy infrastructure (including, but not limited to wind, solar, biomass, hydrogen, ocean, geothermal, and/or hydroelectric), including those supporting construction, manufacturing, transportation, permitting, operation/maintenance, monitoring, and logistics.
- d.5 Workers and security staff involved in nuclear refueling operations.

- d.6 Providing services related to energy sector fuels (including, but not limited, petroleum (crude oil), natural gas, propane, natural gas liquids, other liquid fuels, nuclear, and coal),
- d.7 supporting the mining, processing, manufacturing, construction, logistics, transportation, permitting, operation/maintenance security, waste disposal and storage, and monitoring of support for resources.
- d.8 Environmental remediation/monitoring, limited to immediate critical need technicians.
- d.9 Manufacturing and distribution of equipment, supplies, and parts necessary to maintain production, maintenance, restoration, and service at energy sector facilities (across all energy sector segments).

**(e) ELECTRICITY INDUSTRY:**

- e.1 Workers who maintain, ensure, or restore, or are involved in the development, transportation, fuel procurement, expansion, or operation of the generation, transmission, and distribution of electric power, including call centers, utility workers, engineers, retail electricity, constraint maintenance, and fleet maintenance technicians who cannot perform their duties remotely.
- e.2 Workers at coal mines, production facilities, and those involved in manufacturing, transportation, permitting, operation/maintenance and monitoring at coal sites which is critical to ensuring the reliability of the electrical system.
- e.3 Workers who produce, process, ship and handle coal used for power generation and manufacturing.
- e.4 Workers needed for safe and secure operations at nuclear generation to include but not limited to, the broader nuclear supply chain, parts to maintain nuclear equipment, fuel manufacturers and fuel components used in the manufacturing of fuel.
- e.5 Workers at renewable energy infrastructure (including, but not limited to wind, solar, biomass, hydrogen, geothermal, and/or hydroelectric), including those supporting construction, manufacturing, transportation, permitting, operation/maintenance monitoring, and logistics.
- e.6 Workers at generation, transmission, and electric black start facilities.
- e.7 Workers at Reliability Coordinator, Balancing Authorities, and primary and backup Control Centers, including but not limited to independent system operators, regional transmission organizations, and local distribution control centers.
- e.8 Mutual assistance personnel which may include workers from outside of the state or local jurisdiction.

- e.9 Vegetation management and traffic control for supporting those crews.
- e.10 Environmental remediation/monitoring workers limited to immediate critical needs technicians.
- e.11 Instrumentation, protection, and control technicians.
- e.12 Essential support personnel for electricity operations.
- e.13 Generator set support workers such as diesel engineers used in power generation including those providing fuel.

**(f) PETROLEUM INDUSTRY:**

- f.1 Workers for onshore and offshore petroleum drilling operations; platform and drilling construction and maintenance; transportation (including helicopter operations), maritime transportation, supply, and dredging operations; maritime navigation; well stimulation, intervention, monitoring, automation and control, extraction, production; processing; waste disposal, and maintenance, construction, and operations.
- f.2 Workers for crude oil, petroleum and petroleum product storage and transportation, including pipeline, marine transport, terminals, rail transport, storage facilities and racks and road transport for use as end use fuels such as gasoline, diesel fuel, jet fuel, and heating fuels or feed stocks for chemical manufacturing.
- f.3 Petroleum and petroleum product security operations center employees and workers who support maintenance and emergency response services .
- f.4 Petroleum and petroleum product operations control rooms/centers and refinery facilities.
- f.5 Retail fuel centers such as gas stations and truck stops, and the distribution systems that support them.
- f.6 Supporting new and existing construction projects, including, but not limited to, pipeline construction.

**(g) NATURAL GAS, NATURAL GAS LIQUIDS (NGL) PROPANE, AND OTHER FUELS**

- g.1 Workers who support onshore and offshore drilling operations, platform and drilling construction and maintenance; transportation (including helicopter operations); maritime transportation, supply, and dredging operations; maritime navigation; natural gas and natural gas liquid production, processing, extraction, storage and transportation; well intervention, monitoring, automation and control; waste disposal, and maintenance, construction, and operations.
- g.2 Transmission and distribution pipeline workers, including compressor stations and any

other required, operations maintenance, construction, and support for natural gas, natural gas liquid, propane, and other liquid fuels. • Natural gas, propane, natural gas liquids, and other liquid fuel processing plants, including construction, maintenance, and support operations.

- g.3 Natural gas processing plants workers, and those that deal with natural gas liquids.
- g.4 Workers who staff natural gas, propane, natural gas liquids, and other liquid fuel security operations centers, operations dispatch and control rooms/centers, and emergency response and customer emergencies (including leak calls) operations.
- g.5 Drilling, production, processing, refining, and transporting natural gas for use as end-use fuels, feed stocks for chemical manufacturing, or use in electricity generation.
- g.6 Dispatch and control rooms and emergency response and customer emergencies, including propane leak calls.
- g.7 Propane gas service maintenance and restoration, including call centers.
- g.8 Propane, natural gas liquids, and other liquid fuel distribution centers.
- g.9 Propane gas storage, transmission, and distribution centers.
- g.10 Supporting new and existing construction projects, including, but not limited to, pipeline construction.
- g.11 Ethanol and biofuel production, refining, and distribution.
- g.12 Workers in fuel sectors (including, but not limited to nuclear, coal, and gas types and liquid fuels) supporting the mining, manufacturing, logistics, transportation, permitting, operation/maintenance, and monitoring of support for resources.

## **(h) WATER AND WASTEWATER**

Employees needed to operate and maintain drinking water and wastewater/drainage infrastructure, including:

- h.1 Operational staff at water authorities.
- h.2 Operational staff at community water systems.
- h.3 Operational staff at wastewater treatment facilities.
- h.4 Workers repairing water and wastewater conveyances and performing required sampling or monitoring, including field staff.
- h.5 Operational staff for water distribution and testing.

- h.6 Operational staff at wastewater collection facilities.
- h.7 Operational staff and technical support for SCADA Control systems.
- h.8 Chemical and equipment suppliers to water and wastewater systems and personnel protection.
- h.9 Workers who maintain digital systems infrastructure supporting water and wastewater operations.

## **(i) TRANSPORTATION AND LOGISTICS**

- i.1 Employees supporting or enabling transportation functions, including truck drivers, bus drivers, dispatchers, maintenance and repair technicians, warehouse workers, truck stop and rest area workers, Department of Motor Vehicle (DMV) employees, towing/recovery services, roadside assistance workers, intermodal transportation personnel, and workers who maintain and inspect infrastructure (including those that require cross-jurisdiction travel).
- i.2 Workers supporting the distribution of food, pharmaceuticals (including materials used in radioactive drugs) and other medical materials, fuels, chemicals needed for water or water treatment and energy Maintenance and operation of essential highway infrastructure, including roads, bridges, and tunnels (e.g., traffic operations centers and moveable bridge operators).
- i.3 Employees of firms providing services, supplies, and equipment that enable warehouse and operations, including cooling, storing, packaging, and distributing products for wholesale or retail sale or use. Includes cold- and frozen-chain logistics for food and critical biologic products.
- i.4 Mass transit workers and providing critical transit services and/or performing critical or routine maintenance to mass transit infrastructure or equipment.
- i.5 Employees supporting personal and commercial transportation services - including taxis, delivery services, vehicle rental services, bicycle maintenance and car-sharing services, and transportation network providers.
- i.6 Workers responsible for operating and dispatching passenger, commuter and freight trains and maintaining rail infrastructure and equipment.
- i.7 Maritime transportation workers, including dredgers, port workers, mariners, ship crewmembers, ship pilots and tug boat operators, equipment operators (to include maintenance and repair, and maritime-specific medical providers), ship supply, Chandler, and repair companies.
- i.8 Workers including truck drivers, railroad employees and contractors, maintenance crew, and cleaners supporting transportation of chemicals, hazardous, medical, and waste

materials to support critical infrastructure, capabilities, functions, and services, including specialized carriers, crane and rigging industry workers.

- i.9 Bus drivers and workers who provide or support intercity, commuter and charter bus service in support of other essential services or functions.
- i.10 Automotive repair, maintenance, and transportation equipment manufacturing and distribution facilities (including those who repair and maintain electric vehicle charging stations).
- i.11 Transportation safety inspectors, including hazardous material inspectors and accident investigator inspectors.
- i.12 Manufacturers and distributors (to include service centers and related operations) of packaging materials, pallets, crates, containers, and other supplies needed to support manufacturing, packaging staging and distribution operations.
- i.13 Postal, parcel, courier, last-mile delivery, and shipping and related workers, to include private companies.
- i.14 Employees who repair and maintain vehicles, aircraft, rail equipment , marine vessels, bicycles, and the equipment and infrastructure that enables operations that encompass movement of cargo and passengers.
- i.15 Air transportation employees, including air traffic controllers and maintenance personnel, ramp workers, aviation and aerospace safety, security, and operations personnel and accident investigations.
- i.16 Workers who support the operation, distribution, maintenance, and sanitation, of air transportation for cargo and passengers, including flight crews, maintenance, airport operations, those responsible for cleaning and disinfection, and other on- and off- airport facilities workers.
- i.17 Workers supporting transportation via inland waterways such as barge crew, dredging, river port workers for essential goods.
- i.18 Workers critical to rental and leasing of vehicles and equipment that facilitate continuity of operations for essential workforces and other essential travel.
- i.19 Warehouse operators, including vendors and support personnel critical for business continuity (including HVAC & electrical engineers; security personnel; and janitorial staff) and customer service for essential functions.

## **(j) PUBLIC WORKS AND INFRASTRUCTURE SUPPORT SERVICES**

- j.1 Workers who support the operation, inspection, and maintenance of essential public works

facilities and operations, including bridges, water and sewer main breaks, fleet maintenance personnel, construction of critical or strategic infrastructure, traffic signal maintenance, emergency location services for buried utilities, maintenance of digital systems infrastructure supporting public works operations, and other emergent issues.

- j.2 Workers such as plumbers, electricians, exterminators, builders, contractors, HVAC Technicians, landscapers , and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, businesses and buildings such as hospitals, senior living facilities, any temporary construction required to support COVID-19 response.
- j.3 Workers who support, such as road and line clearing, to ensure the availability of and access to needed facilities, transportation, energy and communications.
- j.4 Support to ensure the effective removal, storage, and disposal of residential and commercial solid waste and hazardous waste, including landfill operations.
- j.5 Workers who support the operation, inspection, and maintenance of essential dams, locks and levees.
- j.6 Workers who support the inspection and maintenance of aids to navigation, and other government provided services that ensure continued maritime commerce.

## **(k) COMMUNICATIONS**

- k.1 Maintenance of communications infrastructure- including privately owned and maintained communication systems- supported by technicians, operators, call -centers, wireline and wireless providers, cable service providers, satellite operations, Internet Exchange Points, Points of Presence, Network Access Points, backhaul and front haul facilities, and manufacturers and distributors of communications equipment.
- k.2 Government and private sector employees (including government contractors) with work related to undersea cable infrastructure and support facilities, including cable landing sites, beach manhole vaults and covers, submarine cable depots and submarine cable ship facilities.
- k.3 Government and private sector employees (including government contractors) supporting Department of Defense internet and communications facilities.
- k.4 Workers who support radio, television, and media service, including, but not limited to front-line news reporters, studio, and technicians for newsgathering, and reporting, and publishing news.
- k.5 Network Operations staff, engineers and/or technicians to include IT managers and staff, HVAC & electrical engineers, security personnel, software and hardware engineers, and database administrators that manage the network or operate facilities.

- k.6 Engineers, technicians and associated personnel responsible for infrastructure construction and restoration, including contractors for construction and engineering of fiber optic cables, buried conduit, small cells, other wireless facilities, and other communications sector-related infrastructure. This includes construction of new facilities and deployment of new technology as these are required to address congestion or customer usage due to unprecedented use of remote services.
- k.7 Installation, maintenance and repair technicians that establish, support or repair service as needed.
- k.8 Central office personnel to maintain and operate central office, data centers, and other network office facilities, critical support personnel assisting front line employees.
- k.9 Customer service and support staff, including managed and professional services as well as remote providers of support to transitioning employees to set up and maintain home offices, who interface with customers to manage or support service environments and security issues, including payroll, billing, fraud, logistics, and troubleshooting.
- k.10 Workers providing electronic security, fire, monitoring and life safety services, and to ensure physical security, cleanliness and safety of facilities and personnel, including temporary licensing waivers for security personnel to work in other States of Municipalities.
- k.11 Dispatchers involved with service repair and restoration.
- k.12 Retail customer service personnel at critical service center locations for onboarding customers, distributing and repairing equipment and addressing customer issues in order to support individuals' remote emergency communications needs, supply chain and logistics personnel to ensure goods and products are on-boarded to provision these front-line employees.
- k.13 External Affairs personnel to assist in coordinating with local, state and federal officials to address communications needs supporting COVID-19 response, public safety, and national security.

## **(I) INFORMATION TECHNOLOGY**

- 1.1 Workers who support command centers, including, but not limited to Network Operations Command Centers, Broadcast Operations Control Centers and Security Operations Command Centers.
- 1.2 Data center operators, including system administrators, HVAC & electrical engineers , security personnel, IT managers and purchasers, data transfer solutions engineers, software and hardware engineers, and database administrators, for all industries (including financial services).

- 1.3 Workers who support client service centers, field engineers, and other technicians and workers supporting critical infrastructure, as well as manufacturers and supply chain vendors that provide hardware and software, support services, research and development, and information technology equipment (to include microelectronics and semiconductors), and HVAC and electrical equipment for critical infrastructure, and test labs and certification agencies that qualify such equipment (to include microelectronics, optoelectronics, and semiconductors) for critical infrastructure, including data centers.
- 1.4 Workers needed to preempt and respond to cyber incidents involving critical infrastructure, including medical facilities, SLTI governments and federal facilities, energy and utilities, and banks and financial institutions, securities/other exchanges, other entities that support the functioning of capital markets, public works, critical manufacturing, food & agricultural production, transportation, and other critical infrastructure categories and personnel, in addition to all cyber defense workers (who can't perform their duties remotely).
- 1.5 Suppliers, designers, transporters and other workers supporting the manufacture, distribution and provision and construction of essential global, national and local infrastructure for computing services (including cloud computing services and telework capabilities), business infrastructure, financial transactions/services, web based services, and critical manufacturing.
- 1.6 Workers supporting communications systems and information technology- and work from home solutions- used by law enforcement, public safety, medical, energy, public works, critical manufacturing, food & agricultural production, financial services, education, and other critical industries and businesses.
- 1.7 Employees required in person to support Software as a Service businesses that enable remote working, performance of business operations, distance learning, media services, and digital health offerings, or required for technical support crucial for business continuity and connectivity.

**(m) OTHER COMMUNITY OR GOVERNMENT BASED OPERATIONS AND ESSENTIAL FUNCTIONS**

- m.1 Workers to ensure continuity of building functions, including but not limited to security and environmental controls (e.g., HVAC), the manufacturing and distribution of the products required for these functions, and the permits and inspections for construction supporting essential infrastructure.
- m.2 Elections personnel to include both public and private sector elections support.
- m.3 Workers supporting the operations of the judicial system.

- m.4 Federal, State, and Local, Tribal, and Territorial employees who support Mission Essential Functions and communications networks.
- m.4 Trade Officials (FTA negotiators; international data flow administrators).
- m.5 Employees necessary to maintain news and media operations across various media.
- m.6 Employees supporting Census 2020.
- m.7 Weather forecasters.
- m.8 Clergy for essential support.
- m.9 Workers who maintain digital systems infrastructure supporting other critical government operations.
- m.10 Workers who support necessary credentialing, vetting and licensing operations for critical infrastructure workers.
- m.11 Customs and immigration workers who are critical to facilitating trade in support of the national emergency response supply chain.
- m.12 Educators supporting public and private K-12 schools, colleges, and universities for purposes of facilitating distance learning or performing other essential functions.
- m.13 Staff at government offices who perform title search, notary, and recording services in support of mortgage and real estate services and transactions.
- m.14 Residential and commercial real estate services, including settlement services.
- m15 Workers supporting essential maintenance, manufacturing, design, operation, inspection, security, and construction for essential products, services, and supply chain and COVID 19 relief efforts.

## **(n) CRITICAL MANUFACTURING**

- n.1 Workers necessary for the manufacturing of metals (including steel and aluminum), industrial minerals, semiconductors, materials and products needed for medical supply chains, and for supply chains associated with transportation, energy, communications, information technology, food and agriculture, chemical manufacturing, nuclear facilities, wood products, commodities used as fuel for power generation facilities, the operation of dams, water and wastewater treatment, processing and reprocessing of solid waste, emergency services, and the defense industrial base. Additionally, workers needed to maintain the continuity of these manufacturing functions and associated supply chains, and workers necessary to maintain a manufacturing operation in warm standby.

- n.2 Workers necessary for the manufacturing of materials and products needed to manufacture medical equipment and personal protective equipment (PPE).
- n.3 Workers necessary for mining and production of critical minerals, materials and associated essential supply chains, and workers engaged in the manufacture and maintenance of equipment and other infrastructure necessary for mining production and distribution.
- n.4 Workers who produce or manufacture parts or equipment that supports continued operations for any essential services and increase in remote workforce (including computing and communication devices, semiconductors, and equipment such as security tools for Security Operations Centers (SOCs) or datacenters).

**(o) HAZARDOUS MATERIALS**

- o.1 Workers who manage hazardous materials associated with any other essential activity, including but not limited to healthcare waste (medical, pharmaceuticals, medical material production), testing operations (laboratories processing test kits), and energy (nuclear facilities) Workers at nuclear facilities, workers managing medical waste, workers managing waste from pharmaceuticals and medical material production, and workers at laboratories processing tests Workers who support hazardous materials response and cleanup.
- o.2 Workers who maintain digital systems infrastructure supporting hazardous materials management operations.

**(p) FINANCIAL SERVICES**

- p.1 Workers who are needed to provide, process and maintain systems for processing, verification, and recording of financial transactions and services, including payment , clearing, and settlement; wholesale funding; insurance services; consumer and commercial lending; and capital markets activities).
- p.2 Workers who are needed to maintain orderly market operations to ensure the continuity of financial transactions and services.
- p.3 Workers who are needed to provide business, commercial , and consumer access to bank and non-bank financial services and lending services, including ATMs, lending and money transmission, and to move currency, checks, securities, and payments (e.g., armored cash carriers).
- p.4 Workers who support financial operations and those staffing call centers, such as those staffing data and security operations centers, managing physical security, or providing accounting services. • Workers supporting production and distribution of debit and credit cards.

- p.5 Workers providing electronic point of sale support personnel for essential businesses and workers.

**(q) CHEMICAL**

- q.1 Workers supporting the chemical and industrial gas supply chains, including workers at chemical manufacturing plants, workers in laboratories, workers at distribution facilities, workers who transport basic raw chemical materials to the producers of industrial and consumer goods, including hand sanitizers, food and food additives, pharmaceuticals, paintings and coatings, textiles, building materials, plumbing, electrical, and paper products.
- q.2 Workers supporting the safe transportation of chemicals, including those supporting tank truck cleaning facilities and workers who manufacture packaging items.
- q.3 Workers supporting the production of protective cleaning and medical solutions, personal protective equipment, disinfectants, fragrances, and packaging that prevents the contamination of food, water, medicine, among others essential.
- q.4 Workers supporting the operation and maintenance of facilities (particularly those with high risk chemicals and/ or sites that cannot be shut down) whose work cannot be done remotely and requires the presence of highly trained personnel to ensure safe operations, including plant contract workers who provide inspections.
- q.5 Workers who support the production and transportation of chlorine and alkali manufacturing, single-use plastics, and packaging that prevents the contamination or supports the continued manufacture of food, water, medicine, and other essential products, including glass container manufacturing manufacture of food, water, medicine, and other essential products, including glass container manufacturing

**(r) DEFENSE INDUSTRIAL BASE**

- r.1 Workers who support the essential services required to meet national security commitments to the federal government and U.S. Military. These individuals, include but are not limited to, aerospace; mechanical and software engineers, manufacturing/production workers; IT support; security staff; security personnel; intelligence support, aircraft and weapon system mechanics and maintainers
- r.2 Personnel working for companies, and their subcontractors, who perform under contract to the Department of Defense providing materials and services to the Department of Defense, and government-owned/contractor-government owned/government-operated facilities.

**(s) COMMERCIAL FACILITIES**

- s.1 Workers who support the supply chain of building materials from production through application/installation, including cabinetry, fixtures, doors, cement, hardware, plumbing, electrical, heating/cooling, refrigeration, appliances, paint/coatings, and employees who provide services that enable repair materials and equipment for essential functions.
- s.2 Workers supporting ecommerce through distribution, warehouse, call center facilities, and other essential operational support functions.
- s.3 Workers in hardware and building materials stores, consumer electronics, technology and appliances retail, and related merchant wholesalers and distributors - with reduced staff to ensure continued operations.
- s.4 Workers distributing, servicing, repairing, installing residential and commercial HVAC systems, boilers, furnaces and other heating, cooling, refrigeration, and ventilation equipment.

**(t) RESIDENTIAL/SHELTER FACILITIES AND SERVICES**

- t.1 Workers in dependent care services, in support of workers in other essential products and services.
- t.2 Workers who support food, shelter, and social services, and other necessities of life for needy groups and individuals, including in-need populations and COVID-19 responders (including travelling medical staff).
- t.3 Workers in animal shelters.
- t.4 Workers responsible for the leasing of residential properties to provide individuals and families with ready access to available housing.
- t.5 Workers responsible for handling property management, maintenance, and related service calls who can coordinate the response to emergency "at-home" situations requiring immediate attention, as well as facilitate the reception of deliveries, mail, and other necessary services.
- t.6 Workers performing housing construction related activities to ensure additional units can be made available to combat the nation's existing housing supply shortage.
- t.7 Workers performing services in support of the elderly and disabled populations who coordinate a variety of services, including health care appointments and activities of daily living.
- t.8 Workers supporting the construction of housing, including those supporting government functions related to the building and development process, such as inspections, permitting and plan review services that can be modified to protect the public health, but

fundamentally should continue and serve the construction of housing (e.g., allow qualified private third-party inspections in case of government shutdown).

**(u) HYGIENE PRODUCTS AND SERVICES**

- u.1 Workers who produce hygiene products.
- u.2 Workers in laundromats, laundry services, and dry cleaners.
- u.3 Workers providing personal and household goods repair and maintenance.
- u.4 Workers providing disinfection services, for all essential facilities and modes of transportation, and supporting the sanitation of all food manufacturing processes and operations from wholesale to retail.
- u.5 Workers necessary for the installation, maintenance, distribution, and manufacturing of water and space heating equipment and its components.
- u.6 Support required for continuity of services, including commercial disinfectant services, janitorial/cleaning personnel, and support personnel functions that need freedom of movement to access facilities in support of front-line employees.

**6) It shall be unlawful for any person to rent or lease residential premises, RV's, Tiny Homes, rooms, or other similar separate housing units to any third party as short term rental. This order does not apply to hotels or motels that have a full time employee(s) onsite for housekeeping. Hotels and motels that have a full time employee(s) on site are deemed essential.**

**7) Pursuant to Texas Government Code 418.108, this order applies to both incorporated and unincorporated areas of the county, and if this order conflicts with any order of any municipality, this order is controlling.**

**8) Pursuant to Tex. Gov. Code §418.173, failure to comply with an emergency management plan or with a rule, order, or ordinance adopted under this plan, including any executive order, proclamation, or regulation issued by the Governor during a state disaster or by the County Judge or County Commissioners' Court during a local disaster, is an offense punishable by a fine not to exceed \$1,000.00, confinement in jail for a term not to exceed 180 days, or both fine and confinement.**

## **EXTENSION AGREEMENT**

THIS EXTENSION AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the City of Coffee City, Henderson County, Texas, a Municipal Corporation of the State of Texas (hereinafter called the "City") and Allied Waste Systems, Inc. Republic Services (hereinafter called "Contractor"), as follows:

**WHEREAS**, in March of 2011, Contractor and the City entered into a hauling Contract to provide Residential and Commercial Refuse Collection within the City and disposal of the Refuse by transportation to a licensed disposal site and to perform such work as may be incidental thereto; and ,

**WHEREAS**, both the City and the Contractor have been fully satisfied with the terms of the Contract the performance of all parties under the Contract and by reason thereof, the City and the Contractor desire and intend to extend the term of the Contract for an additional three years;

**NOW THEREFORE**, in consideration of the mutual agreements and covenants of the City and Contractor, it is hereby agreed that the term of the Hauling Contract shall be extended through April 14, 2023, and that in addition to the extended term, the terms and conditions of the Hauling Contract shall be modified as follows:

Continuing Effect. Except as expressly modified or amended by this Agreement, all terms and provisions of the Contract shall remain in full force and effect. In the case of a conflict in meaning between the Contract and this Agreement, this Agreement shall prevail.

### **Section 5.                    MODIFICATION OF RATES**

- (A) Beginning on the first anniversary of the Effective Date and continuing on the first day of each succeeding year during the terms of this Contract, the rate schedule and fees charged by the Contractor for refuse service in the City, shall be adjusted according to the change in the Bureau of Labor Statistics, United States City Average – Water, Sewer, Trash Index (CPI-U). Contractor shall provide City with notice of changes 60 days prior to the Effective Date of the increase.
  
- (B) In addition to the above, the Contractor may petition the City for rate adjustments occasioned by extraordinary events, on the basis of unusual changes in Contractor's cost of operations, including, but not limited to new, amended or revised laws, ordinances, or regulations of governmental entities, which request shall not be unreasonably denied.

### **TERM**

The term of service shall be for a three (3) year period beginning upon the execution of the Contract and ending three (3) years thereafter on April 15, 2023.

**Franchise Fee**

In addition to the 12% residential franchise fee Contractor will pay quarterly 12% franchise fee to the City on commercial and industrial roll off dumpster customers within the city limits beginning April 15<sup>th</sup> 2020.

**IN WITNESS THEREOF**, the City of Coffee City and Allied Waste Systems Inc. by our duly authorized agents, hereto affix our signatures and seals on duplicate originals of this Extension Agreement at Coffee City, Henderson County, Texas on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020, but effective as of 12.01a.m. On the 15th day of April 2020.

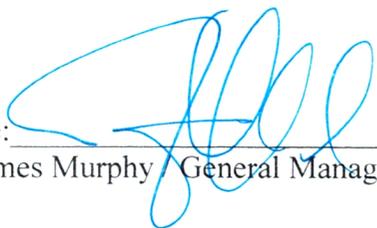
City of Coffee City  
A Municipal Corporation of Henderson County, Texas

(Seal of the City  
Of Coffee City, Texas)

Allied Waste Systems Inc.  
P. O. Box 1139  
Kilgore, Texas 75662

Title: \_\_\_\_\_

Signature \_\_\_\_\_

Signature:  \_\_\_\_\_  
James Murphy / General Manager