

**CITY OF COFFEE CITY
COUNCIL MEETING MINUTES
7019 Pleasant Ridge Rd.
Coffee City, Texas 75763**

February 10, 2020

The City Council of Coffee City, Regular Council Meeting was held on February 10, 2020 Texas, convened in at City Hall Court Room, 7019 Pleasant Ridge Road, Coffee City, Texas.

The following City Officials were present:

GeoJan Wright, Mayor (Present)	Douglas Davis, City Secretary (Present)
Phil Rutledge, Mayor Pro-Tern (Present)	Shellena Bivens, Municipal Court Judge (Present)
Don Weaver, Alderman (Present)	Chris Moore, Fire Chief (Present)
Riley Standifer, Alderman (Present)	James Kirkham, Police Chief (Present)
Marquis Castleberry, Alderman (Present)	
Edward McDaniel, Alderman (Present)	

1. Call to Order.

The meeting was called to order at 6:00 pm.

2. Pledge of Allegiance.

3. Invocation.

Councilman Weaver gave the invocation.

4. Roll Call and announce if quorum is present.

The City Secretary called roll. All members were present, and a quorum existed.

5. Opening Remarks: Welcome to the City Council Meeting of Coffee City Texas.

The Mayor welcomed the attendees

6. Consider and Act upon Consent Items: 7 and 8. (We are not approving the EDC check registers or minutes because the EDC did not meet to approve them.)

Councilman Weaver made the motion to accept the consent items, and Councilman Standifer seconded the motion. The vote was unanimous.

7. Approve the Minutes from the City Council Meeting on January 13, 2020 as written.

8. Approve the City Check Register for the month of January 2020.

9. Swearing in Reserve Police Officer(s).

Ms. Sandy Atteberry swore in the following new police reserves: Toshia Hume, Joseph Cintron, Maxanette Rose, Jose Espinosa, Alisha Saxon.

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10. Open Forum:

- **Open Forum is limited to items currently on the agenda**
- **Speakers must sign in 10 minutes before the beginning of the meeting.**
- **Speakers will be given 3 minutes to speak.**

Jeff Cade – running for precinct 4 commissioner spoke.

Josh Rickman – running for constable precinct 4

Sandy Atteberry presented a plaque to the Coffee City First Responders.

11. Mayor's Report:

- **Town Hall February 29, 2020 2-4 pm.**
- **March 3rd Elections will be held at the Coffee City Community Center**
- **FY 2020-2021 Budget Preparation Schedule:**
 - **March 20th-Final Departmental Budgets to Mayor**
 - **April 20, 2020-Budget Workshop**
 - **May 11, 2020-Finalize the FY 2020-2021 Budget-Can be extended if required.**
 - **June 8, 2020-Further Budget Finalization if required. Goal is to have Budget approved before start of new fiscal year.**
- **Upcoming City Wide Events:**
 - **Easter-April 11, 2020**
 - **Allied Spring Clean-Up- April 25, 2020**
 - **Belts and Hoses-May 16, 2020**
 - **National Night Out-October 6, 2020**
 - **Fall Festival-October 31, 2020**
 - **Christmas Dinner- December 19, 2020**

12. EDC Report

Mayor Wright asked Mr. Beggerly if there were any updates. He stated that he did not have anything.

13. Municipal Court Report

<i>New Cases</i>	<i>196</i>		<i>Appealed to County</i>	<i>1</i>
<i>Drivers Safety Dismissals</i>	<i>46</i>		<i>Warrants Issued</i>	<i>50</i>
<i>Deferred Cases</i>	<i>11</i>		<i>Community Service Partial Credit</i>	<i>1</i>
<i>Dismissed after proof of Insurance</i>	<i>6</i>		<i>Jail Credit</i>	<i>7</i>

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<i>Show Cause hearing</i>	1	<i>Indigency Cases</i>	2 for \$ 732
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The court collected a total of \$22,040.00 in fines. GHS collected \$11,170.00 in fines. The police chief has the numbers for in-house warrants collected. The quarterly transfer to the general fund will now be made monthly. Warrant roundup will be the week of March 6. The Judge stated that they had about thirty cases for pretrial. They started at 5:50pm and ended at 8:45pm.

14. Police Report

COFFEE CITY POLICE DEPARTMENT MONTHLY REPORT

JANUARY 2020

In the month of January, 2020 the Coffee City Police Department had 59 calls for service and /or officer-initiated activities.

Accident: 6	Funeral Escort:	Road hazard: 3
Runaway:	Fire: 1	Shots Fired:
Alarm: 2	Follow up: 2	Stolen Vehicle: 2
Animal:	Illegally Parked Vehicles:	Suspicious Activity: 2
Assault:	Information: 7	Suspicious Person: 2
Burglary of habitation:	Loose livestock: 1	Suspicious Vehicle: 2
Civil Matter: 1	Lost Child:	Terroristic Threat:
Criminal Mischief:	Lost Property:	Theft: 1
Criminal Trespass:	Boat Sank:	Unlawful carrying of weapon:
Code Enforcement: 1	Medical Services:	Vehicle Impound: 1
Code clean up:	Missing Person:	Warrant Service: 25
Code in Progress: 1	Motorist Assist: 3	Welfare Check: 1
Disturbance: 2	Nuisance ordinance violation:	Harassment:
Death/Homicide:	Possession of Controlled Sub:	911 Hang Up:
D.W.I:	Public Intoxication:	Bomb Threat:
Evading:	Possession of Marijuana:	Open Door:
Fake ID:	Reckless Driver: 1	Distress:

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911 Hang Up:	Child Endangerment:	Burglary of a Vehicle:
Dog Bite:	Welfare Check:	Burglary in Progress:
Suicidal Person:	Lost Property:	Call for an E.M.S.:
Reports: 5	Sexual Assault:	Found Property:
Misdemeanor Arrest: 1	Overdose:	Unresponsive Person:
Felony Arrest: 2	Child Abduction: 1	Burglary in Progress:
Man with Gun: 1	Supplement Report:	
Training: 119		
Agency Assist: 15		
Child Endangerment: 1	Fire:	Unresponsive Person:
Welfare Check: 1	Information: 1	Accident: 1
Traffic Stop: 1	Medical: 4	Pursuit: 1
Alarm: 1	Child Removal:	Own Agency: 3

The Coffee City Police Department currently has 3 Full time officers, 10 Reserve Police Officers.

Lt. Frank Serrato Full Time	Matthew Lopez: 27	Edgar Clayton: 0
Cody Welch: Full time	Alisha Saxon: 32	Erik Johnson: 0
Chief James Kirkham: Full Time	Michael Green: 20	Jose Espinosa: 0
Toshia Hume: 0	Lt. Wayne Frazier: 0	
Joseph Cintron: 0	Maxanette Rose: 16	

January 2020: The Coffee City Police Department had a total of 325 traffic stops and of those traffic stops 149 citations were issued totaling 212 violations and 286 warnings.

CITATIONS:		
Allowing Unlicensed Driver to Drive:	Failed to Stop at Designated Point:	Speeding 1-10 mph: 1

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Defective equipment:	Failed to Dim Headlights:	Speeding 11-20 mph: 110
Driving While License Invalid: 16	Failed to YIELD Right of Emergency Vehicle: 6	Speeding 21+ mph: 34
Driving down turn lane:	Fictitious Plates:	
Disregard Stop Sign: 4	Failed to Display Driver License:	Operating Golf Cart:
Driver License Restrictions: 3	Littering:	Unrestraint Child: 3
Drug paraphernalia:	No Insurance: 14	Window tint:
Expired Driver License: 3	No License Plate light:	Displayed Improper L.P.: 2
Expired MVR: 3	No Rear License Plate:	Improper MVR Displayed:
Fail to change address on Driver License:	No Seat Belt: 1	Following to Close:
Failed to Control Speed:	No Front License Plate:	Poss. Of Paraphernalia: 2
Failure to Display Reg.	No Driver's License: 8	Failed to Maintain Single Lane:
Failed to Signal Turn: 1	Open Container:	No Trailer Lights:
Failed to Signal Lane Change:	Obscured License Plate:	Unregistered Trailer:
Failure to Display MVR:	Public Intoxication:	Blue Headlights:
Failure to Display D.L.:	Displayed Altered L.P.:	Displayed Improper License Plates:
Driving on Left Lane W/out passing:	Criminal Trespass:	Minor in Poss.:
Minor in Consumption:	Unsecured Load" 1	
Obscured View:		

The chief stated that as a department they did 281 hours of training this month. He went on to say that the department collected \$7,249.00 in in-house warrants in January.

15. Fire Dept. Report

MONTHLY DEPARTMENTAL REPORT TO THE
CITY OF COFFEE CITY COUNCIL
6 February 2020

DEPARTMENT: Coffee City Volunteer Fire Department
FOR THE PERIOD ENDING: 31 January 2020
SUBMITTED BY: Fire Chief Chris L. Moore

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In the month of January we had 30 calls for service. Call volume is average
3 Building Fires 2 Good Intent / Canceled en route
1 Car Fire 4 MVA's
17 Medical Calls 0 False Alarm
1 Lift Assist 1 Public Service (Unlock car)
1 Assist Disable 0 Down Power Line
We currently have 12 Senior Fire Fighters

Upcoming events:

Lufkin Trip 10 March (Tuesday) Chief
Henderson County Fire Chiefs Extrication April 3 - 5
Henderson County Fire Chiefs Spring School April 3 - 5
Henderson County Fire Chiefs Rodeo April 24 - 25
Easter 11 April (Hunt and Cook) (City EVENT)
May 16th Belts and Hoses
TDEM TEMC May 18 - 21, 2020, San Antonio, Texas, (City Requirement)
SFFMA June Conference: June 12 - 17, 2020, Lubbock, Texas
July 4th ?
TEEX 19 - 24 July 2020 (Courses will be released in March)
Fly in TBD
Square Fair (Waiting on UIL)

Past Events

The Department still does meals on wheels every Wednesday. Still restructuring, but we are getting there.

If you have any questions or problems please contact me.

CHRIS L. MOORE
Fire Chief
Cell: 903-539-7925

16. Consider and Act Upon naming the Mayor as the Public Information Officer for the city.

Mayor Pro-Tem Rutledge made the motion to make the Mayor, the Public Information Officer for the city. Councilman McDaniel seconded the motion. The vote was unanimous.

17. Consider and Act Upon renewing the service agreement with .Joey Ridgle's Septic.

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Councilman Weaver made the motion to renew the service agreement with Joey Ridgle's septic service. Councilman Standifer seconded the motion. The motion carried unanimously.

18. Consider and Act Upon retaining Ron Stutes with Wilson, Robertson & Cornelius, as the city attorney.

Councilman Weaver made a motion to retain Ron Stutes as the city attorney. Mayor Pro-Tem Rutledge seconded the motion. The motion carried unanimously.

19. Consider and Act upon Lake Palestine Revised Proposal. (This is an amendment to the proposal previously agreed upon by the EDC)

Mr. Larry Paxton addressed the council, stating that he had been with the EDC since its inception, and that they understood that there were certain rules that had to be followed. He stated that the main objective of the EDC was to bring people into the area. He stated that the proposal that the EDC has made does that. He stated that in the past the council had to know what was going on, and had to approve it, but with previous Mayors they were always told that as long as it met the requirements, the projects would most always be approved. He stated that they had revised the project a little bit, and that their goal was to bring people into the city. The Mayor red the project requirements. Twenty to seventy-five boats would be a payout of \$300.00 to the tournament, and over seventy-five boats would have a \$500.00 payout to the tournament. Jim Beggerly stated that one of the things that he liked about the proposal was the direct feedback from the Lake Palestine Resort as to who received the money. The Mayor asked Mr. Paxton if he would be in communication with the motel about the program. Mr. Paxton stated that he would be in communication with the motel, but would be getting most of the information from the tournament directors, because they know where their people are staying. Councilman Standifer asked how the money would be paid out in the tournament. Mr. Paxton stated that he had it laid out that the money would be in addition to the first prize. Mayor Pro-Tem Rutledge stated that the old proposal had a cap of \$10,000.00 and this proposal did not. Councilman Weaver stated that the EDC had shown up to the council meeting. He stated that removing the limit on the project should be a big concern, because the EDC only has a certain amount of money to contribute. He went on to say that if they are going to do the project, then there should be a limit on the payout. Councilman Weaver stated that the project was put in our budget. Mayor Pro-Tem Rutledge said "It was put in the EDC budget". Councilman Weaver said that was right, and the EDC is completely separate from the city council. Councilman Standifer asked Mr. Paxton, How many tournaments between 45 and 75 boats did they have a year? Mr. Paxton

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stated that about half of the tournaments that they had would be in that category. He said that if the \$10,000.00 limit was in place, he did not think that they would go over it. Councilman Castleberry asked, Has putting on these tournaments in the past, benefited Coffee City financially, has the past tournaments brought in businesses to the area? The Mayor answered that they did not know because it was hard to quantify. She went on to say that she would like to see the council come to a conclusion.

Councilman Standifer made a motion that the council accept the proposal with a one year time limit, and no top end cap. Councilman McDaniel seconded the motion. A vote was taken, and Councilman Standifer, Councilman McDaniel, and Mayor Pro-Tem Rutledge voted yes. Councilman Castleberry, and Councilman Weaver abstained. The motion carried.

The Mayor requested that the EDC obtain the information on the project as to the project.

20. Budget Review - 2nd QTR FY 2019-2020 Budget.

The budget was reviewed and no changes were needed.

21. Consider and Act Upon any changes to the FY 2019— 2020 budget.

Mayor Pro-Tem Rutledge made a motion not to change anything in the FY 2020 Budget. Councilman Weaver seconded the motion. The vote was unanimous, and the motion carried.

22. Adjournment.

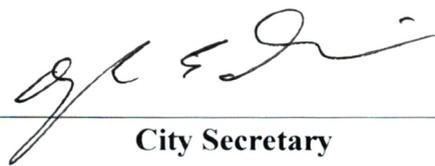
Councilman Standifer made a motion to adjourn, and Councilman McDaniel seconded the motion. The vote was unanimous. The Council Meeting was adjourned.

Attestation:

These minutes were approved on: *3/9/2020*



Mayor



City Secretary