

**CITY OF COFFEE CITY
COUNCIL MEETING MINUTES
7019 Pleasant Ridge Rd.
Coffee City, Texas 75763**

January 13, 2020

The City Council of Coffee City, Regular Council Meeting was held on January 13, 2019 Texas, convened in at City Hall Court Room, 7019 Pleasant Ridge Road, Coffee City, Texas. The following City Officials were present:

GeoJan Wright, Mayor (Present)	Douglas Davis, City Secretary (Present)
Phil Rutledge, Mayor Pro-Tern (Present)	Shellena Bivens, Municipal Court Judge (Present)
Don Weaver, Alderman (Present)	Chris Moore, Fire Chief (Absent)
Riley Standifer, Alderman (Present)	James Kirkham, Police Chief (Present)
Marquis Castleberry, Alderman (Present)	
Edward McDaniel (Absent)	

1. Call to Order.

The meeting was called to order at 6:00 pm.

2. Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Wright.

3. Invocation.

Councilman Weaver gave the invocation.

4. Roll Call and announce if quorum is present.

The roll was called by the City Secretary. Councilman McDaniel was absent, all other members were in attendance. A quorum was present.

5. Opening Remarks: Welcome to the City Council Meeting of Coffee City Texas.

6. Consider and Act upon Consent Items: 7, 8, 9, 10, and 11.

After reviewing the consent items, Councilman Weaver made a motion to accept the minutes as written. Councilman Standifer seconded the motion. The council voted unanimously to accept the consent items.

7. Approve the Minutes from the City Council Meeting on December 09, 2019 as written.

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- 8. Approve the City Check Register for the month of December 2019.**
- 9. Approve the EDC check register for the month of December 2019.**
- 10. Approve the EDC minutes for their December 02, 2019 meeting.**
- 11. Approve the EDC minutes for their December 23, 2019 special called meeting.**
- 12. Swearing in reserve police officer Maxanette Rose-Franco and Alisha Saxon.**
Item 12 was tabled due to the officers not being able to attend.
- 13. Open Forum:**
 - a. Open Forum is limited to items currently on the agenda.
 - b. Speakers must sign in 10 minutes before the beginning of the meeting.
 - c. Speakers will be given 3 minutes to speak.

*The mayor asked who had signed up for open forum. The City Secretary called:
Mr. Mark Wade as the first speaker.*

Mr. Wade introduced himself and stated that he was running for Henderson County Precinct four County Commissioner. He stated that he had worked for Hewlett Packard and was now in the cattle business.

Mrs. Geeslen was the second speaker called.

Mrs. Geeslen introduced herself and stated that the former County Commissioner Ken Geeslen was her husband. She went on to say that Ken knew he was dying in August and started planning out what he wanted done. She stated that Coffee City played a major roll in trusting her husband. In 2010 they looked at the numbers for Coffee City, and were ecstatic because if they had not had Coffee City they would not have won the election. She stated that she wanted to thank everyone for trusting her husband. She went on to say that Mark Richardson was involved in all of the operations of the County Commissioner. She stated that in 2018 when Mr. Geeslen was diagnosed with congestive heart failure, Mr. Mark Richardson stepped in and took over the daily operations of running the precinct, so Commissioner Geeslen could focus on the county wide communications project. She also thanked Chief Chris Moore and the Coffee City fire department for their support to her family in a difficult time after Commissioner Geeslens death. She stated

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that she endorsed Mark Richardson for the position of County Commissioner.

Mr. Mark Richardson was the third speaker.

Mr. Richardson started by introducing himself and stating that he had twenty years working in Henderson County precinct four. He said that the county does have an interlocal agreement with Coffee City to provide five thousand dollars in services. He said that they will roll the money over to the next year on larger projects. He said that he was raised in Henderson County, and has lived here all of his life in the Baxter area. He went on to say that he would love to be the Henderson County precinct four commissioner.

Mr. Don Hill was the fourth speaker.

Mr. Hill introduced himself and stated that he is running for US Congress district five. He will be running against incumbent Lance Gooden. He said that he was running because he believes that our founders intended for our system of government to have representatives who have a broad scope of experience over a long period of time. Se served in the Army for two years of active duty, and seven years in the National Guard. He has thirty years in the private sector working. He has been a lawyer for twenty-one years, and started his own law firm thirteen years ago. He stated that he thought it important that we had a representative in DC that had military, small business, and work experience.

14. Mayor's Report:

- a. Town Hall meeting on February 29, 2020.

The Mayor stated that the city has scheduled a town hall meeting for February 29, 2020 at 4:00 pm for the candidates to meet and speak with the community.

- b. Republic Waste sponsored spring cleanup on April 25, 2020.

The Mayor stated that the spring cleanup will be on Saturday April 25, 2020. She also stated that the contract with Republic Waste is up for renewal in April, and there have been other companies interested in bidding on the contract. She said that the bids will be on the March 2020 agenda.

- c. Renewed our Employee Health Insurance with Texas Municipal League.

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The Mayor stated that the contract with Texas Municipal League has been renewed, and that the city will actively shop health insurance programs in the next budget cycle to see if we can reduce cost while maintaining the same level of coverage for our employees.

- d. City Attorney Resigned from Potter Minton. Do we look for another?
The Mayor stated that the current city attorney, Ron Stutes, has resigned from the Potter Minton law firm, and has presented the city with a proposal letter with a reduction in his hourly rate, so the council will have the opportunity on the February agenda to decide whether the city would like to remain with him or seek other proposals.
- e. Waste contract with Republic Waste expires in April.
- f. We have approached Squyres, Johnson, Squyres & Co, for audit services. They are willing to schedule an audit in May or June, but have not presented us with an engagement letter. We will put this item on the agenda once we have received the letter. (February 2020)

15. EDC Report

Mayor Wright asked Mr. Ray Ver Hey to update the council. Mr. Ver Hey stated that he had not heard back on many of the things. He stated that they were still working on the letters for TxDot regarding the property at FM 3506 and SH 155. He stated that they should know more this week about the sale of the Lake Palestine Center.

16. Municipal Court Report

Judge Bivens stated that for the month of December there were thirty two new cases filed, forty-four were dismissed after completion of drivers safety, twenty-one cases were dismissed after completion of deferred adjudication, two were dismissed after proof of insurance, two cases were appealed to Henderson County. There were five warrants issued, there were four cases satisfied with community service, one case satisfied by jail credit, six cases were waved for indigency 1537

17. Police Report

COFFEE CITY POLICE DEPARTMENT MONTHLY REPORT

DECEMBER 2019

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In the month of December, 2019, the Coffee City Police Department had 40 calls for service and /or officer-initiated activities.

Accident: 2	Funeral Escort:	Road hazard: 1
Runaway:	Fire: 1	Shots Fired: 1
Alarm:	Follow up: 3	Stolen Vehicle:
Animal: 2	Illegally Parked Vehicles:	Suspicious Activity:
Assault: 1	Information: 1	Suspicious Person: 5
Burglary of habitation:	Loose livestock: 1	Suspicious Vehicle: 1
Civil Matter: 1	Lost Child:	Terroristic Threat:
Criminal Mischief: 1	Lost Property:	Theft: 4
Criminal Trespass:	Harassment: 1	Unlawful carrying of weapon:
Code Enforcement:	Medical Services:	Vehicle Impound: 4
Code clean up:	Missing Person:	Warrant Service: 1
Code in Progress:	Motorist Assist: 3	Welfare Check:
Disturbance: 3	Nuisance ordinance violation:	Harassment:
Death/Homicide:	Possession of Controlled Sub:	911 Hang Up:
D.W.I.:	Public Intoxication:	Bomb Threat:
Evading:	Possession of Marijuana:	Open Door:
Fake ID:	Reckless Driver: 1	Distress:
911 Hang Up:	Child Endangerment:	Burglary of a Vehicle:
Dog Bite:	Welfare Check:	Burglary in Progress:
Suicidal Person:	Lost Property:	Call for an E.M.S.:
Reports:	Sexual Assault:	Found Property:
Misdemeanor Arrest: 5	Overdose:	Unresponsive Person:
Felony Arrest: 1		Burglary in Progress:
Agency Assist: 6		
D.W.I.:	Fire:	Unresponsive Person:
Arrest:	Manhunt:	Accident:

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Traffic Stop: 1	Medical: 3	Own Agency: 2
Car Under Water:	Child Removal:	

The Coffee City Police Department currently has 3 Full time officers, 5 Reserve Police Officers.

Lt. Frank Serrato Full Time	Matthew Lopez: 8	
Cody Welch: Full time	Alisha Saxon: 14.25	
Chief James Kirkham: Full Time	Michael Green: 14	
	Lt. Wayne Frazier: 56	
	Maxanette Rose:	

December 2019: The Coffee City Police Department had a total of 188 traffic stops and of those traffic stops 25 citations were issued totaling 32 violations and 299 warnings.

CITATIONS:		
Allowing Unlicensed Driver to Drive:	Failed to Stop at Designated Point:	Speeding 1-10mph:
Defective equipment:	Failed to Dim Headlights:	Speeding 11-20mph: 3
Driving While License Invalid: 1	Failed to YIELD Right of Emergency Vehicle: 1	Speeding 21+ mph: 8
Driving down turn lane:	Fictitious Plates:	
Disregard Stop Sign:	Failed to Display Driver License:	Operating Golf Cart:
Driver License Restrictions:	Littering:	Unrestraint Child:
Drug paraphernalia:	No Insurance: 5	Window tint: 2
Expired Driver License: 1	No License Plate light:	Displayed Improper L.P.:
Expired MVR: 3	No Rear License Plate:	Improper MVR Displayed:
Fail to change address on Driver License:	No Seat Belt:	Following to Close:
Failed to Control Speed:	No Front License Plate:	Poss. Of Paraphernalia:
Failure to Display Reg.	No Driver's License: 5	Failed to Maintain Single Lane:
Failed to Signal Turn:	Open Container: 2	No Trailer Lights:

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Failed to Signal Lane Change:	Obscured License Plate:	Unregistered Trailer:
Failure to Display MVR:	Public Intoxication:	Blue Headlights:
Failure to Display D.L.:	Displayed Altered L.P.:	Displayed Improper License Plates:
Driving on Left Lane W/out passing:	Criminal Trespass:	Minor in Poss.:
Minor in Consumption:		Passing in no Passing Zone: 1
Obscured View:		

18. Fire Dept. Report

MONTHLY DEPARTMENTAL REPORT TO THE CITY OF COFFEE CITY COUNCIL

8 January 2020

DEPARTMENT: Coffee City Volunteer Fire Department

FOR THE PERIOD ENDING: 31 December 2019

SUBMITTED BY: Fire Chief Chris L. Moore We are currently not under a Burn Ban

In the month of December, we had 28 calls for service. Call volume is above average

Medical Calls	17	Public Service	1
Fire	6	Arson Threat	1
Control Burns	1	False Alarm	1
Accident	1		

We currently have 10 Senior Fire Fighters and (Two Mascots) Membership is down from 16 because of reorganization.

Upcoming Events

Easter Day Activities on Saturday the 11th of April (Fire Department will pass out fliers throughout the city)(Maybe we could include proposed

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Town Hall meeting with that)

Belts and Hoses Fishing Tournament May 9th

I will be in Lubbock January 23 – 25 for SFFMA Meeting If you have any questions or problems please contact me.

CHRIS L. MOORE
Fire Chief
Cell: 903-539-7925
thefirechief@outlook.com

Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Medical	17	60.71%
Fire	6	21.42%
Controlled Burn		3.57%
Accident		3.57%
Public Service		3.57%
Bomb/Arson Threat		3.57%
Alarm		%
Total		%

Detailed Breakdown

Incident Type	% of Total
100 - Fire, other	3.57%
111 - Building fire	3.57%
131 - Passenger vehicle fire	3.57%

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141 - Forest, woods or wildla		3.57%
143 - Grass fire		3.57%
163 - Outside gas or vapor c		3.57%
311 - Medical assist, assist EMS crew	16	57.14%
320 - Emergency medical service incident, other	1	3.57%
322 - Motor vehicle accident with injuries		3.57%
480 - Attempted burning, illegal action, other		3.57%
500 - Service Call, other	1	3.57%
631 - Authorized controlled burning		3.57%
700 - False alarm or false call, other		3.57%
Total	28	100%

19. Consider and Act Upon opening a restricted bank account for Local Consolidated Court Cost as set forth by new 2019 state legislation.

After a few minutes of explanation on why the account was needed by Judge Bivens, Mayor Pro Tem Rutledge made a motion to approve the opening of a new bank account. Councilman Weaver seconded the motion. The council voted unanimously to accept the creation of a new restricted bank account for the municipal court.

20. Consider and Act Upon approving new prosecutors Isaac Gloger, James Craig, and Laura Carpenter.

The Judge stated that the reason for appointing three prosecutors was to insure pretrial hearings were carried out in a timely manner. Councilman Weaver made a motion to accept the appointment of the new prosecutorial team. Councilman Standifer seconded the motion. The council voted unanimously to accept the new team of prosecutors.

21. Consider and Act Upon Ordinance 20200113-001 granting Trinity Valley Electric Cooperative the franchise of providing electrical power to the City of Coffee City for a term of five years.

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Mr. Phillip Smith with Trinity Valley Electric Co-Op spoke to the council about the proposed ordinance. He stated that the ordinance was basically the same as the current ordinance. He stated that the city would receive a 2% franchise fee each year, and the term of the agreement was for five years. A motion to accept Ordinance 20200113-001 was made by Councilman Weaver. Mayor Pro Tem Rutledge seconded the motion. The council voted unanimously to accept the ordinance.

22. Consider and Act Upon approving the EDC 2020 Budget as presented.

Mayor Wright stated that items 22 and 23 considered together because both items are mutually inclusive.

23. Consider and Act Upon approving the EDC expenditure for the Lake Palestine Fishing Tournaments for the Lake Palestine Resort.

The Mayor stated that the EDC budget as approved by the EDC board, defines the planned expenses, and their estimated income for the EDCs 2020 fiscal year. Mayor Pro Tem Rutledge requested that agenda items 22 and 23 be considered together. He stated that by approving agenda item 22, that suggested that they also approved item 23. Mr. Beggerly (the EDC president) stated that they had put together a budget of their known projects and estimated income. Mayor Pro Tem Rutledge asked how much money the city has contributed for fishing tournaments in the last few years. Mr. Beggerly stated that in the last two years the EDC had contributed about \$4000.00 to fishing tournaments. Mayor Pro Tem Rutledge stated that the proposal in the EDCs budget was \$10,000.00. Mr. Beggerly stated that Mr. Beggerly stated that under the new proposed plan, the resort would book the tournaments, and then come to the EDC and ask for money to be used as prize money. Mayor Pro Tem Rutledge stated that to get to the \$10,000 cap, they would have to host 40 tournaments. Mr. Beggerly said that was correct. Mayor Pro Tem Rutledge said are you telling me that the Lake Palestine Resort doesn't already have a list of tournaments that they are already working on. Mr. Beggerly said that the resort had told him that they are working on making phone calls an trying to line up tournaments based on what was on the prize list provided to the council. He went on to say that the resort would not ask for any money until they had the tournament confirmed. Mayor Pro Tem Rutledge asked if they got the Fishers of Men tournament, which will have over a hundred boats, are they going to consider it three tournaments and want \$750.00. Mr. Beggerly stated that there was a category on the list to address the different sizes of tournaments. The Mayor stated that the proposal and breakdown of payouts was not included in what the council had received. He said that the resort stated they would probably not ask for prize payout until the Friday prior to the tournament. The Mayor asked if the resort was going to provide paper documentation for each tournament. Mr. Beggerly stated that they would. He went on to say that the resort planned not to ask for any money until they had the documentation for the tournament, like how many participants, where the

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participants were staying, etc. Mayor Pro Tem Rutledge asked, under the budget for the HOT account, why the sale of the Lake Palestine Business Center listed only \$10,000. Mr. Beggerly stated that if the center sold for \$200,000.00, the EDC wanted to retain a portion of that sale for other projects. Mayor Pro Tem made a motion that to approve the EDC budget, but remove the \$10,000.00 for the Lake Palestine Resort Fishing Tournaments, and table that until next month, and ask the EDC to have the resort provide a detailed requirement. Councilman Weaver seconded the motion. A vote was taken, and was unanimous.

24. Adjournment.

The Mayor asked for a motion of adjournment.
Councilman Standifer made a motion to adjourn. Mayor Pro Tem Rutledge seconded the motion. A vote was taken and was unanimous.

Attestation:

These minutes were approved on: 2/10/2020



Geofan Wright, Mayor



Douglas Davis, City Secretary