



7019 Pleasant Ridge Road * Coffee City, TX 75763 * Phone: (903) 876-3414 * Fax: (903) 873-2433

**CITY OF COFFEE CITY
COUNCIL MEETING AGENDA
NOVEMBER 08, 2021
7019 Pleasant Ridge Rd.
Coffee City, Texas 75763**

NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **Monday November 08, 2021 @ 5:30 P.M., AT THE COFFEE CITY, CITY HALL 7019 PLEASANT RIDGE ROAD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Frank Serrato – Mayor

Riley Standifer – Mayor ProTem

Chuck Jones – Place 1

Marquis Castleberry – Place 2

Kevin Swanson – Place 3

Ray Ver Hey – Place 5

- 1. Call Meeting to Order:**
- 2. Roll call and announce if quorum is present:**
- 3. Opening remarks:**
- 4. Consider and Act upon: 5,6.**
- 5. Approve meeting minutes from the City Council Meeting:**
- 6. Approve City Financials:**
- 7. Review Police Dept. Salary Budget**
- 8. Review; Consider and Act Upon: Housing Regulation Ordinance**
- 9. Review; Consider and Act Upon: Giving Police Chief Portillo, permission to seek information on a City Impound Lot.**
- 10. Consider and Act Upon: Otter AI transcribe program for the City Secretary (*City Secretary, Nanette Moss to explain the program and cost*)**



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- 11. Consider and Act Upon: Allowing TVEC Jasmine Sockwell, approval underground boring for electric at the end of Pleasant Ridge Road and Stevenson Rd. for new home construction.**
- 12. Review; Possible Consider and Act Upon: EDC sealed bids for the Community Center HVAC project.**
- 13. Consider and Act Upon: Signage Bids for the front of City Hall with the Municipal Court being added.**

Open Forum:

- *Open Forum may contain any suggestions and ideas about the city.*
- *Complaints must be in writing. Forms are available at City Hall.*
- *Speakers will be given 3 minutes to speak.*
- *Speakers must sign in prior to speaking.*

Any person that is unable to attend and wishes to submit questions to the Council can Email the questions to the City Secretary at Citysecretary@cityofcoffeecity.com or Mayor Serrato Mayor.Serrato@Cityofcoffeecity.com

14. Mayor's Report:

15. City Secretary's Report:

16. EDC Report:

17. Municipal Court Report:

18. Police Report:

19. Fire Dept. Report:

20. Adjournment:

The City Council of the City of Coffee City reserves that right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076, (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY NOVEMBER 08, 2021 CITY COUNCIL MEETING AGENDA OF ITEMS FOR CONSIDERATION BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, NOVEMBER 05, 2021.



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MAYOR - FRANK SERRATO


CITY SECRETARY - NANETTE MOSS