



7019 Pleasant Ridge Road \* Coffee City, TX 75763 \* Phone: (903) 876-3414 \* Fax: (903) 873-2433

## **CITY OF COFFEE CITY COUNCIL MEETING AGENDA**

**DECEMBER 13, 2021  
7019 Pleasant Ridge Rd.  
Coffee City, Texas 75763**

NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **Monday December 13, 2021 @ 5:30 P.M., AT THE COFFEE CITY, CITY HALL 7019 PLEASANT RIDGE ROAD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

### **Council Members**

Frank Serrato – Mayor

Riley Standifer – Mayor ProTem

Chuck Jones – Place 1

Marquis Castleberry – Place 2

Kevin Swanson – Place 3

Ray Ver Hey – Place 5

- 1. Call Meeting to Order:**
- 2. Roll call and announce if quorum is present:**
- 3. Opening remarks:** *Angela Johnson, Morris Davis and Lt. Frazier*
- 4. Swear in Mayor Pro Tem Riley Standifer; Alderman Marquis Castleberry Place 2 for Term Years 2021-2023**
- 5. Consider and Act upon: 5,6.**
- 6. Approve meeting minutes from the City Council Meeting: November 11, 2021 & Special Called Executive Meeting December 02, 2021.**
- 7. Approve City Financials:**
- 8. Consider and Act Upon: Retiring Badge Number # 1504 in Honor of Lt. Wayne Frazier.**
- 9. Consider and Act Upon: Signing the Texas Opioid Abatement Resolution, *See Resolution Attached \$1,087.00***
- 10. Consider and Act Upon: Opening a City Account for Grant Allocations.**
- 11. Consider and Act Upon: Signatories for the Account**



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12. **Discuss: Changing the Council Meeting Time Back to 6 PM / *Councilman Ver Hey***
13. **Discuss: A Council Member attending an EDC Meeting in reference to the Police Dept. Impound Lot.**
14. **Discuss / Possible Consider and Act Upon: Reviewing 2 Sign Bids for the City of Coffee City Building Front. / *See attached Proposals – Leon Signs & Sign Country.***
15. **Discuss: VRBO & Air B&B's?**
16. **Consider and Act Upon: The Purchasing of Radios for the Police Dept.**
17. **Consider and Act Upon Allowing Chief Portillo to manage the Police Dept Salary: *Tabled Item from November Meeting.***
18. **Review and Discuss Housing Regulation Ordinance: *Item Tabled from November Meeting.***
19. **Update on EDC's Allstate Property Purchase: *Tabled from the November Meeting, all presentations have been previously submitted to the Council for consideration.***
20. **Consider and Act Upon "Electronic Sign Agreement" – EDC – *User Agreement Attached***
21. ***The EDC is requesting a vision statement from the City to the EDC. A vision statement speaks to the organizations purpose and why it is important for the organization to exist. The EDC needs to know what the philosophy, vision, and direction that the City wants long term, & short term, so that the EDC can best use its references.***
22. ***Consider and Act Upon: The EDC finding candidates for 2 seats on the EDC Board.***

**Open Forum**

- *Open Forum may contain any suggestions and ideas about the city.*
- *Complaints must be in writing. Forms are available at City Hall.*
- *Speakers will be given 3 minutes to speak.*
- *Speakers must sign in prior to speaking.*

*Any person that is unable to attend and wishes to submit questions to the Council can Email the questions to the City Secretary at [Citysecretary@cityofcoffeecity.com](mailto:Citysecretary@cityofcoffeecity.com) or Mayor Serrato [Mayor.Serrato@Cityofcoffeecity.com](mailto:Mayor.Serrato@Cityofcoffeecity.com)*

23. **Mayor's Report: *Also discuss the family wanting to plant a tree at City Hall in remembrance of Lt. Frazier. – Remind the Council that in March we will be starting our FY 22-23 Budget workshops. – Photo and EOW Plaque from Lt. Frazier to place in City Hall. (Mention the Christmas Lunch for City Employees and Volunteers, along with the EDC.)***



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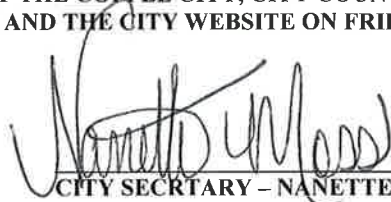
- 24. City Secretary's Report:**
- 25. EDC Report:**
- 26. Municipal Court Report:**
- 27. Police Report:**
- 28. Fire Dept. Report:**
- 29. Adjournment:**

The City Council of the City of Coffee City reserves that right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076, (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

**CERTIFICATION**

**I CERTIFY THAT A COPY OF THE MONDAY DECEMBER 13, 2021 CITY COUNCIL MEETING AGENDA OF ITEMS FOR CONSIDERATION BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, DECEMBER 10, 2021.**

  
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MAYOR – FRANK SERRATO

  
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CITY SECRETARY – NANETTE MOSS