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7019 Pleasant Ridge Road * Coffee City, TX 75763 * .Phone: (903) 876-3414 * Fax: (903) 873-2433

CITY OF COFFEE CITY CITY COUNCIL MEETING AGENDA FEBRUARY 14, 2022 7019 CR 4217 Pleasant Ridge Rd. Coffee City, Texas 75763

NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON MONDAY, FEBRUARY 14, 2022 AT 6:00 P.M., AT THE COFFEE CITY, CITY HALL 7019 CR 4217 / PLEASANT RIDGE ROAD, COFFEE CITY, TEXAS. FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Frank Serrato - Mayor

Riley Standifer - Mayor Pro-Tern

Chuck Jones - Place I

Marquis Castleberry - Place 2

Kevin Swamon - Place 3

Ray Ver Hey-Place 5

1. **Call Meeting to Order:**
2. **Roll call and announce if quorum is present:**
3. **Opening remarks:**
4. **Consider and Act upon: 5,6.**
5. **Approve: Meeting Minutes January Council Meeting**
6. **Approve: City Financials - January 2022**
7. **Mayor - EOW Badge Presentation: Lt. Wayne Frazier to Ms. Becky Henderson.**
8. **Police Report:**
9. **Fire Dept Report:**
10. **Municipal Court Report:**



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- 11. Discuss/Consider & Act Upon: Tabled Item #8 from Dec. Meeting / *Establishing a monetary fine amount for Vacation Rental Property Owners who are delinquent.* – PLEASE SEE THE CURRENT ORDINACE – ATTACHED**
- 12. Consider & Act Upon: Tabled Item #9 from Dec. Meeting / *Forgiving of prior/past Hotel Occupancy Tax owed by Vacation Rental Property Owners who are delinquent.* / The previous discussion was to not Forgive / go back 2 yrs. prior.**
- 13. Consider & Act Upon: Item # 13 was tabled for wanting more Bids for the construction on the Community Center. – *One BID has been obtained since the last meeting.***
- 14. Consider & Act Upon: Housing Ordinance / *This item has been tabled from the Nov. & Dec Meetings. Councilman Swanson suggested in Dec. Meeting to amend the Ordinance instead of Re-Writing.***
- 15. Consider & Act Upon Revision of the Personnel Policy and Procedures Manuel / *Revision's Pg. 22 Sec. 3-01 Probation Period from 6 mos. To 3 Mos. - Pg. 28 5-01 Holidays - Pg. 29 Sec. 5-02 Vacation Days - Pg. 35 Sec. 6-01 Business Hours – Pg. 36 # 19 Change from City Secretary to Mayor. See old & revised copies.***
- 16. Consider & Act Upon: Adopting Resolution 2022-01 Opioid Settlement (Endo); (TEVA) *See Resolution.***
- 17. Consider & Act Upon: Adjustments to property line boundaries and approval of new surveys for Justin Liedtke and Raymond Ver Hey on Pine Street, to add additional property as per discussed in person with City Fire Chief and Mayor.**
- 18. Consider & Act Upon: Discussing Eminent Domain rules and regulations with the City Attorney and see what's involved or allowed to be done.**
- 19. Consider & Act Upon: Amending the City Budget for new hire salary, (Assistant for the Court Clerk/City Secretary.) \$6,552.00**
- 20. Consider & Act Upon: New Hire starting on February 21, 2021.**
- 21. Consider & Act Upon: Purchasing Portable Radios (4) \$8,283.00) for the Police Dept. *See Attached***
- 22. Consider & Act Upon: The City paying for Councilman Castleberry taking the QuickBooks Class. With the City Employees, (Court Clerk, Mary McDonald & City Secretary, Nanette Moss), Mayor Serrato & New Hire (\$2,100.00.)**
- 23. Consider & Act Upon: Resolution for Police Department JAG Grant \$171,892.00**
- 24. Consider & Act Upon: Using Cpt. Brain Skero Canine "Rimm" for the Coffee City Police Dept.**



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- 25. Consider & Act Upon: Purchasing a Dog Kennel, for a Police Dept. Unit. /**
Information provided – please see attached
- 26. Consider & Act Upon: Changing the Part Time Police Officers (32 hours) to Full Time Status without benefits. – Employment Law for Texas Cities TML / See City Policy attached**
- 27. Discuss: TEXAS BIT STATEMENT for materials purchased for oil sand. Mayor has the Statement to view.**
- 28. Consider & Act Upon: City Employees (Non-Law Enforcement Personnel) to carry a firearm on City Property.**

Open Forum:

- *Open Forum may contain any suggestions and ideas about the city.*
- *Complaints must be in writing. Forms are available at City Hall.*
- *Speakers will be given 3 minutes to speak.*
- *Speakers must sign in prior to speaking.*

Any person that is unable to attend and wishes to submit questions to the Council can Email the questions to the City Secretary at Citysecretary@cityofcoffeecity.com or Mayor Serrato Mayor.Serrato@Cityofcoffeecity.com

- 29. Mayor's Report:**
- 30. City Secretary's Report:**
- 31. EDC Report:**
- 32. Executive Session: Gov't Code 551.074 (Personnel Matters) Nanette Moss; Mary McDonald; Fire Chief Chris Moore; Police Chief JohnJay Portillo; New Hire Tina Baker**
- 33. Adjournment:**

The City Council of the City of Coffee City reserves that right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076, (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

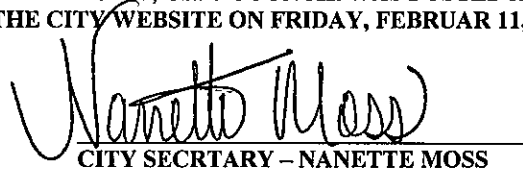
CERTIFICATION



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I CERTIFY THAT A COPY OF MONDAY, FEBRUARY 14, 2022 CITY COUNCIL MEETING AGENDA OF ITEMS FOR CONSIDERATION BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, FEBRUAR 11, 2022.


MAYOR - FRANK SERRATO


CITY SECRETARY - NANETTE MOSS