



7019 Pleasant Ridge Road * Coffee City, TX 75763 * Phone: (903) 876-3414 * Fax: (903) 873-2433

**CITY OF COFFEE CITY
SPECIAL CALLED COUNCIL MEETING Minutes
May 02, 2022 @ 6 PM
7019 CR 4217 Pleasant Ridge Rd.
Coffee City, Texas 75763**

NOTICE IS HEREBY GIVEN OF AN SPECIAL CALLED MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY MAY 2, 2022.**, AT THE COFFEE CITY, CITY HALL 7019 CR 4217 PLEASANT RIDGE RD., COFFEE CITY, TEXAS. FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Frank Serrato – Mayor	Riley Standifer – Mayor Pro-Tem
Chuck Jones – Place 1	Marquis Castleberry – Place 2
Kevin Swanson – Place 3	Ray Ver Hey – Place 5

1. Call Meeting to Order: **Mayor Frank Serrato called the meeting to order @ 6:00 PM.**
2. Roll Call and Announce if quorum is present: **City Secretary Nanette Moss called roll, all Councilmen were present with the excused absence of Kevin Swanson, Mayor Frank Serrato stated he had received a note from Councilman Swanson informing of his absence, Ms. Moss announced that the Mayor had a quorum.**
3. Budget Session: **Mayor Serrato states that it consists of all the department’s budget requests and what they’re looking for this coming year. The other one is what is up-to-date to take home to look over the numbers, do the numbers, and set up a meeting preferably in the next two (2) weeks to have the actual budget workshop once everyone has looked over what was spent last year and what the departments are asking for. Councilman Castleberry asked if they had a comparison for last year’s budget and this year’s budget. Mayor Serrato asked Ms. MacDonald if they had a budget sheet for last years in their packets, she stated no. Mayor Serrato requested they receive a copy before they leave. Ms. Moss states the 2021-2022 packets that are provided are the budgets for this year, Mayor Serrato acknowledges and informs the Councilmen the numbers are on the paper in red and black for comparison. They will have the departments speak on their own behalf as to why they are over and under, and how good they did. Mayor Serrato proposed they take the week to look over the budget and discuss the budget again next week in the council meeting. If they do come up with something, call Nanette and say they are done and once we get all that done they can get together and have an Executive Budget Workshop. Councilman Castleberry asks if it’ll be for next week, Mayor confirms. Councilman Castleberry, Councilman Ver Hey, and Mayor Pro Tem Standifer agree.**



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4. Executive Session: Gov't Code 551.074 (*Personnel Matters*) *City Secretary, Nanette Moss; Court Clerk, Mary McDonald; Police Chief, JohnJay Portillo; Fire Chief, Chris Moore: Mayor Serrato began explaining the executive session on personnel matters, Councilman Ray Ver Hey stated he would like to make a motion saying it looked like it got missed on the agenda that they requested that Mayor Serrato to be part of the discussion of the Executive Session. Mayor Serrato stated that he was not an employee and this session was strictly over the employees of the city and they could do that at the next meeting and that Councilman Ver Hey could add it to the agenda. Councilman Ver Hey stated he was making a motion to add Mayor Serrato to the list so they may discuss it, it is a motion and he's putting it out there. Mayor Serrato again stated that this session is for employees, we're referring to the budget with personal matters are for. Councilman Ver Hey disagreed saying no, this is just an executive session for all different things, I am making a motion and putting it out there, if someone would like to second it we will move forward with it. Mayor Pro Tem Standifer seconded the motion. Councilman Ver Hey stated it got overlooked somehow because it was on there, his understanding. Mayor Serrato stated it was not on there and he did not think they could add it as they go along. Councilman Ver Hey stated he believed they could. Mayor Serrato stated he wouldn't be talking at the regular session because he's not on there but if they want to make a motion to ask him questions to let it be known he is not a participant in the Executive Session when it comes to him. He also stated they could put it on the next weeks meeting and they could put his name on there, and we could go ahead and discuss it and he and Councilman Ver Hey could be one-on-one for that matter. Councilman Ver Hey states he would like to add it now like he said, he put a motion for it and Mayor Pro-Tem Standifer seconded the motion so I guess we have to see it is favored. Councilman Jones stated he was in favor. Councilman Castleberry asks if Mayor Serrato was going to participate whether they were going to vote for it or not. Mayor Serrato stated they could vote all they want he was not going to participate. Councilman Castleberry says okay fine and favored the motion. Mayor Serrato states they are starting the Executive Session at 6:06 PM.*
5. Reconvene from Executive Session: (State Time and Any Action Taken) **Reconvened from the Executive Session at 7:35 PM. Councilman Castleberry requested Ms. Nanette Moss provide copies of the Evaluation. Mayor Serrato states they are reconvened from the Executive session at 7:35 PM, no action was taken.**
6. Adjournment: **Mayor Serrato asks if anyone wants to make a motion to adjourn. Councilman Castleberry makes the motion to adjourn. Councilman Jones seconds the motion. Unanimous vote in favor of adjournment.**

The City Council of the City of Coffee City reserves that right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076, (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY, MAY 02, 2022, CITY COUNCIL SPECIAL CALLED MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY APRIL 29, 2022, BY 5 PM.



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MAYOR – FRANK SERRATO

ALISHA TOBEY