



7019 Pleasant Ridge Road CR 4217 \* Coffee City, TX 75763 Phone: (903) 876-3414 \* Fax: (903) 873-2433

**CITY OF COFFEE CITY  
SPECIAL CALLED COUNCIL MEETING**

**May 06, 2022 @ 6 pm  
7019 CR 4217/Pleasant Ridge Rd  
Coffee City, TX 75763**

NOTICE IS HEREBY GIVEN OF AN SPECIAL CALLED MEETIN GOF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **FRIDAY, May 6, 2022, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 CR 4217, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

**Council Members**

Franks Serrato – Mayor

Riley Standifer – Mayor Pro-Tem

Chuck Jones – Place 1

Marquis Castleberry – Place 2

Kevin Swanson – Place 3

Ray Ver Hey – Place 5

1. Call Meeting to Order: Mayor Frank Serrato called the meeting to order @ 6 PM.
2. Roll Call and Announce if quorum is present: Court Secretary Mary McDonald called roll, Mayor Frank Serrato was present, Mayor Pro-Tem Riley Standifer was absent, Councilman Chuck Jones was present, Councilman Marquis Castleberry was present, Councilman Kevin Swanson was absent, and Councilman Ray Ver Hey was present, Ms. McDonald announced that the Mayor had a quorum.
3. Accept the resignation of Councilman Kevin Swanson, Mayor Pro-Tem Riley Standifer: Councilman Ver Hey stated he would like to make a motion to table the decision until next Monday and not accept the resignations from either one of them yet. Councilman Castleberry second the motion. All in favor of motion.
4. Consider and Act Upon removing Kevin Swanson from all city bank accounts and city's safe deposit box: Councilman Castleberry asks if that is set upon them not accepting his resignation as of right now. Mayor Serrato states yes, even if in order to accept the resignation we could still take him off the city accounts. Councilman Castleberry states okay, okay do we need to do that in order to change the names. Councilman Ver Hey confirms that in order to change the names they would need to remove him. Councilman Ver Hey then makes a motion that we can removed Kevin Swanson from all City bank accounts and City safe deposit boxes. Councilman Castleberry seconds the motion. All in favor.
5. Consider and Act Upon removing Riley Standifer from all city bank accounts and city's safe deposit box.: Councilman Jones makes a motion to consider and act upon removing Riley Standifer from all city bank accounts and all city safe deposit boxes. Councilman Castleberry seconds the motion. All in favor of motion.
6. Consider and Act Upon naming two new signers on the city bank accounts and safe deposit box.: Mayor Serrato states if they can not get two signers because they might be busy then they can actually get one because we need two to sign the checks. Councilman Castleberry asks if anybody would want to do it. Councilman Ver Hey asks to explain again that if we can't get two signers we have to have at least one. Mayor Serrato states one besides himself. Councilman Ver Hey states for the city bank accounts but then them two or whomever could use someone else to sign the checks.

**Mayor Serrato confirms. Councilman Castleberry asks if Councilman Ver Hey wants to do it. Councilman Ver Hey states if he would it would allow more time than what he would have to do at times for right now. Councilman Castleberry states alright, so I'm not going to make a motion for myself so if somebody else wants to make a motion. Councilman Jones makes a motion to act upon naming Councilman Castleberry as a check signer. Councilman Ver Hey seconds the motion. All in favor of motion.**

7. Executive Session: Gov't Code 551.074 (Personnel Matters) Mayor, Frank Serrato and Police Chief, JohnJay Portillo: **Mayor Serrato states they will go to Executive Session at 6:05 PM.**
8. Reconvene from Executive Session: (State Time and Any Action Taken): **Reconvened from Executive Session at 8:12 PM and no action was taken.**
9. Adjournment: **Mayor Serrato asks if anyone wants to make a motion to adjourn the meeting. Councilman Jones makes a motion to adjourn. Councilman Castleberry seconds the motion. All in favor of motion to adjourn meeting.**

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

#### **CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, MAY 06, 2022, CITY COUNCIL SPECIAL CALLED MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE

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**MAYOR- FRANK SERRATO**

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**ALISHA TOBEY**

*[www.cityofcoffecity.com](http://www.cityofcoffecity.com)*