



7019 Pleasant Ridge Road CR 4217 \* Coffee City, TX 75763 Phone: (903) 876-3414 \* Fax: (903) 873-2433

**CITY OF COFFEE CITY**  
**City Council Meeting Agenda**  
**November 14, 2022 @ 6 pm**  
**7019 CR 4217/Pleasant Ridge Rd**  
**Coffee City, TX 75763**

NOTICE IS HEREBY GIVEN OF AN SPECIAL CALLED MEETIN GOF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, November 14, 2022, at 6:00 PM AT THE COFFEE CITY HALL, 7019 CR 4217, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

**Council Members**

Jeff Blackstone – Mayor Pro Tem

Keith Skender– Place 4

Chuck Jones – Place 1

GeoJan Hunter– Place 5

Marquis Castleberry – Place 2

1. Call Meeting to Order:
2. Roll Call and Announce if quorum is present:
3. Opening remarks:
4. Consider and Act upon approving items 5 & 6.
5. Approving City financials for October 2022.
6. Approving meeting minutes for October 10, 2022 Council Meeting.
7. Consider and Act upon lifting the burn ban for Coffee City.
8. Consider and Act upon changing the City’s bid process for City projects from three bids to two bids.
9. Consider and Act upon approving a bid for cleaning submitted by Maria Cruz.
10. Discuss, Consider and Act upon the development of a Resolution outlining the governance, procedures and policies of the impound program/asset forfeiture account.
11. Discuss, Consider and Act upon the development of a Resolution outlining the governance, polices and procedures for applying for Departmental Grants.
12. Fire Dept. Report:

procedures for applying for Departmental Grants.

13. Fire Dept. Report:

14. Police Dept. Report:

15. Municipal Court Report:

16. EDC Report:

17. **Open Forum:**

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.


*Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at [citysecretary@cityofcoffeecity.com](mailto:citysecretary@cityofcoffeecity.com)*


18. Adjournment:

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

#### **CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, NOVEMBER 14, 2022, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON THURSDAY, NOVEMBER 10, 2022 BY 5:00 PM.

  
\_\_\_\_\_  
**JEFF BLACKSTONE**  
**MAYOR PRO-TEM**

  
\_\_\_\_\_  
**CITY SECRETARY**  
**MARY MCDONALD**