



7019 Pleasant Ridge Road CR 4217 * Coffee City, TX 75763 Phone: (903) 876-3414 * Fax: (903) 873-2433

CITY OF COFFEE CITY
City Council Meeting
June 12, 2023 @ 6 pm
7019 Pleasant Ridge Rd
Coffee City, TX 75763

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, June 12, 2023, at 6:00 PM AT THE COFFEE CITY COMMUNITY CENTER, 7019 CR 4217, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Jeff Blackstone – Mayor (P)

Carrie Ousley - Place 3 (P)

Ruthie Seward - Place 1 (P)

Keith Skender - Place 4 (P)

Marquis Castleberry – Mayor Pro-Tem (P)

Ollie Harmon - Place 5 (P)

1. Call Meeting to Order:

Mayor, Jeff Blackstone called the meeting to order at 6:00 PM

2. Roll Call and Announce if quorum is present:

Mary McDonald called roll call and announced that a quorum was present.

3. Opening remarks:

4. Consider and Act upon approving items 5 & 6.

Ruthie Seward made a motion to approve items 5 & 6. Carrie Ousley seconds the motion. Motion carries.

5. Approving City financials for May 2023.

Mr. Blackstone asked about the total under contract labor. Mary McDonald explained that it was for the city prosecutor, cleaning and the lawn mowing.

6. Approving meeting minutes for the May 9, 2023 Special Called Council Meeting.

7. Consider and Act upon approving additional pay for the Warrant Division.

Chief Portillo was not available to add additional information. Carrie Ousley made a motion to table the item until next month. Ruthie Seward seconds the motion. Motion carries.

8. Fire Dept. Report:

Fire Chief, Christ Moore was not available to give report. Council reviewed his report.

9. Police Dept. Report:

Police Chief, John Jay Portillo was not available to give report. Council reviewed his report.

10. Municipal Court Report:

Mary McDonald gave the court report. \$68,270.81 collected and 127 warrants cleared.

11. EDC Report:

Vicki Castleberry gave the EDC report. She stated they discussed nation night out but tabled it. She also discussed the new fence that was put on the EDC lot at the corner of the Highsaw subdivision.

12. Consider and Act upon approving the Grant Award to Kilos Liquor for façade improvement in the amount of \$10,000.00.

Mrs. Seward asked about matching funds. Mrs. Castleberry stated that there was no matching funds required. Ruthie Seward made a motion to approve the grant award to Kilos Liquor for façade improvement in the amount of \$10,000.00. Ollie Harmon seconds the motion. Motion carries.

13. Presentation of Grant Funding to Mr. Hos Pizza.

Vickie Castleberry and Jeff Blackstone presented the grant check to Mr. Hos for Mr. Hos' Pizza.

14. Executive Session: Personnel Matters, Government Code 551.074.

Jeff Blackstone called for executive session at 6:21 PM.

Reconvened from executive session at 6:58 PM. Mr. Blackstone stated no action taken.

15. Open Forum:

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com

No one signed for open forum.

16. Adjournment:

Ruthie Seward made a motion to adjourn the meeting. Ollie Harmon second the motion. Motion carries. Meeting adjourned at 7:05 PM.


The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY, JUNE 12, 2023, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, JUNE 9, 2023 BY 5:00 PM.



JEFF BLACKSTONE
MAYOR



MARY MCDONALD
CITY SECRETARY