



7019 Pleasant Ridge Road CR 4217 * Coffee City, TX 75763 Phone: (903) 876-3414 * Fax: (903) 873-2433

***CITY OF COFFEE CITY
City Council Meeting
September 11, 2023 @ 6 pm
7019 Pleasant Ridge Rd
Coffee City, TX 75763***

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, September 11, 2023, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Jeff Blackstone - Mayor

Carrie Ousley - Place 3

Ruthie Seward - Place 1

Keith Skender - Place 4

Marquis Castleberry – Mayor Pro-Tem

Ollie Harmon - Place 5

1. Call Meeting to Order:
2. Roll Call and Announce if quorum is present:
3. Opening remarks:
4. Consider and Act upon approving items 5 & 6.
5. Approving City financials for August 2023.
6. Approving meeting minutes for the August 14, 2023 Council Meeting and the September 1, 2023 Special Called meeting.
7. Consider and Act upon approving changes to the Community Center Rental agreement, adding a \$100.00 nonrefundable sanitation fee.
8. Consider and Act upon the removal of Ron Stutes as Coffee City's Attorney.
9. Consider and Act upon appointing Robert Davis with Flowers Davis Law Firm as Coffee City's Attorney.
10. Consider and Act upon amending the 2023 – 2024 City Budget regarding legal fees.
11. Fire Dept. Report:
12. Police Dept. Report:
13. Municipal Court Report:

14. EDC Report:

15. Executive Session:

Consider Personnel Matters, including but not limited to chief of Police JohnJay Portillo, pursuant to 551.074. Receive privileged communication from City Attorney regarding personnel issues and deactivation issues pursuant to 551.071.

16. Consider and possibly act upon personnel issues involving Chief of Police, JohnJay Portillo and deactivation.

17. **Open Forum:**

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com

18. Adjournment:


The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY, SEPTEMBER 11, 2023, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, SEPTEMBER 8, 2023 BY 5:00 PM.



JEFF BLACKSTONE
MAYOR



MARY MCDONALD
CITY SECRETARY