



7019 Pleasant Ridge Road CR 4217 * Coffee City, TX 75763 Phone: (903) 876-3414 * Fax: (903) 873-2433

CITY OF COFFEE CITY
City Council Meeting
October 9, 2023 @ 6 pm
7019 Pleasant Ridge Rd
Coffee City, TX 75763

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, October 9, 2023, at 6:00 PM AT THE COFFEE CITY COMMUNITY CENTER, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Jeff Blackstone – Mayor (P)

Carrie Ousley - Place 3 (P)

Ruthie Seward - Place 1 (P)

Keith Skender - Place 4 (P)

Marquis Castleberry – Mayor Pro-Tem (P)

Ollie Harmon - Place 5 (P)

1. Call Meeting to Order:

Mr. Blackstone called the meeting to order at 6:00 PM.

2. Roll Call and Announce if quorum is present:

Mary McDonald announced roll call and a quorum was present.

3. Opening remarks:

4. Consider and Act upon approving items 5 & 6.

No questions asked. Ruthie Seward made a motion to approve items 5 & 6. Ollie Harmon seconds the motion. Motion carries.

5. Approving City financials for September 2023.

6. Approving meeting minutes for the September 11, 2023 City Council Meeting.

7. Discussion: Coffee City Police Department

Mr. Blackstone stated that this item would be moved down the list and we would move on to the department reports.

Mr. Blackstone stated that all F-5's for officers have been submitted and we were set up to share files with other departments for officers that are applying for a position. He stated that we were currently working on grants and contracts that were tied to the police department and to see where we stand financially before moving forward. He stated wanting to form a committee to participate in the process of moving forward with a police department and to look into the budget to see what we can afford. He stated that he wanted to make sure that moving forward we weren't dependent on ticket revenue. He stated that the city's sales tax has dropped over the years since the City of Tyler started selling alcohol. He stated that they may need to look into a minimal property tax being passed.

Ollie Harmon stated that she agreed with the committee and it's needed. Mr. Blackstone stated that they would try to get some dates and times listed to hold a meeting and that if anyone was interested in participating to let the city know.

Ruthie Seward stated that the city does need a department even if it was a chief and an officer or two. Mr. Blackstone stated that they may need to look into grants that could help but without the matching funds. Carrie Ousley stated that she wanted to be on the committee along with Ollie Harmon.

8. Fire Dept. Report:

Fire Chief, Chris More gave the fire report. He discussed the number of calls that were received and upcoming events.

9. Municipal Court Report:

Mary McDonald gave the court report and reported the total in fine collections and the distribution of those.

10. EDC Report:

Vicki Castleberry gave the EDC report. She stated that they held their September meeting on October 2nd due to a power outage. She states that they were still working on legal documents pertaining to obtaining the gifted property at the corner of HWY 155 and FM 3506. She stated that they are continuing the placement of welcome signs coming into the city. She stated that the EDC approved Laney Lyon to join the EDC board and they would be seeking councils' approval.

She stated that she had go to Kilo's liquor store to check the status on the canopy that was suppose to be updated with the grant money. She stated there had been a hold up with the company they made the purchase from but she had been in contact with them and hope to have it up soon.

She discussed the EDC property on the corner of Highsaw trail and FM 3506 and possible name of Coffee City Multi-purpose park. She announced that the EDC has chosen to host a Christmas Vendor Market again this year and to be held on December 2nd.

11. Consider and Act upon approving the appointments of Kristy McCarthy and Laney Lyon to the EDC Board.

Mrs. Castleberry stated that Mrs. McCarthy had withdrawn her application.

Mrs. Castleberry stated that Ms. Lyon may not be able to make it due to working out of town but she had provider her application to review. Ollie Harmon made a motion to approve the appointment of Laney Lyon to the EDC board. Ruthie Seward seconds the motion. Motion carries.

12. Open Forum:

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com

Brian Smale spoke. He stated that as of this morning, on the city's website he could not find the current 2023-2024 budget and asked how to get a copy of that or if it could be provided or if he would need to submit an open records request. Mary McDonald answered and stated that it was on the website but she could take his email and email it to him as well. Mr. Smale then asked if the year-to-date budget was what the council was looking at earlier in the meeting and if that was something he could get. Mary McDonald spoke and said it could be given to him but that was not what council was looking at today, it was a profit & Loss for the month. Mr. Blackstone confirmed that and stated it was just monthly statements they were looking at.

13. Adjournment:

Ruthie Seward made a motion to adjourn the meeting. Ollie Harmon seconds the motion. Motion carries.

Meeting adjourned at 6:24 P.M.

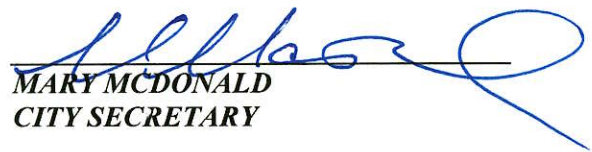
The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY, OCTOBER 9, 2023, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, OCTOBER 6, 2023 BY 5:00 PM.



JEFF BLACKSTONE
MAYOR



MARY MCDONALD
CITY SECRETARY