



7019 Pleasant Ridge Road CR 4217 * Coffee City, TX 75763 Phone: (903) 876-3414 * Fax: (903) 873-2433

CITY OF COFFEE CITY
City Council Meeting Minutes
April 8, 2024 @ 6 pm
7019 Pleasant Ridge Rd
Coffee City, TX 75763

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, APRIL 8, 2024, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Jeff Blackstone – Mayor (P)	Carrie Ousley - Place 3 (P)
Ruthie Seward - Place 1 (P)	VACANT - Place 4
Marquis Castleberry – Mayor Pro-Tem (P)	Ollie Harmon - Place 5 (P)

1. Call Meeting to Order:

Mayor Jeff Blackstone called the meeting to order at 6:03 PM.

2. Roll Call and Announce if quorum is present:

Mary McDonald announced roll call & a quorum was present.

3. Opening remarks:

4. Consider and Act upon approving items 5 & 6.

Ruthie Seward made a motion to approve the March 2024 financials and the March 11, 2024 Council meeting minutes. Ollie Harmon seconds the motion. Motion carries.

5. Approving City financials for March 2024.

6. Approving meeting minutes for the March 11, 2024 Council Meeting.

7. Discuss, Consider and Act upon a reduced rental fee for Brierwood Bay Board Meetings to be held at the Community Center.

Brierwood Bay Board President, Charlene Fugler, was present. Mr. Blackstone asked if the meeting would be held only on weekdays & she stated that they would always be the 2nd Thursday of the month when needed from 6 PM – 8 PM. Mr. Blackstone asked if it was every month and Mrs. Fugler stated that they did not and sometimes every other month just depends on what they have to discuss. Mr. Blackstone asked Ms. McDonald what the normal rate was and she stated it was \$250.00 for non-residents and \$125.00 for residents and the \$100.00 deposit. Mrs. Seward stated that she would suggest \$150.00 plus the deposit that is refundable. Mr. Blackstone spoke to Mrs. Fugler regarding the deposit and the main reason for it was to ensure that the building was cleaned up afterwards because there was a church that uses the building every Sunday and then the last couple of months the center has been booked every Saturday. Marquis Castleberry made a motion to reduce the rental fee to \$150.00 plus the \$100.00 deposit for the Brierwood Bay Board Meetings. Carrie Ousley seconds the motion. Motion carries.

8. Consider and Act upon appointing Walt Kern to the EDC Board.

Mr. Blackstone asked if Mr. Kern was present and Ms. McDonald stated that he was not. Mrs. Seward asked if it was someone the council knew and Mr. Blackstone stated that he was and was a member of the fire department. Mr. Castleberry asked if they needed to wait until they met him or go a head and approve and Mr. Blackstone stated that they had his application. Mr. Blackstone asked the Fire Chief if Mr. Kern was not the assistant fire chief and he stated that he was not but was the captain of the department. Mrs. Seward stated that if Mrs. Castleberry was presenting his application, she believes they could approve it. Mr. Castleberry stated that Mrs. Castleberry wasn't going to make it due to the weather. Mrs. Seward made a motion to approve appointing Walt Kern to the EDC Board. Ollie Harmon seconds the motion. Motion carries.

9. EDC Report:

NO report, Mrs. Castleberry could not attend due to the weather.

10. Fire Department Report:

Fire Chief, Bill Johnston gave the fire report. He reported and gave a break down of the 28 calls for service the department received for the month of March. Mr. Blackstone asked if it was a slower month and he confirmed that it was the about the same as last month. Mr. Blackstone asked the date of the Belts & Hoses tournament and Ms. McDonald stated it was scheduled for May 11th.

11. Municipal Court Report:

Mary McDonald gave the court report. She reviewed the collections for the month being a total of \$17,206.91 was collected, \$3,817.09 would be remitted to the state and \$12,220.54 would be transferred to the General Fund.

12. Open Forum:

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com

13. Adjournment:

Ruthie Seward made a motion to adjourn the meeting. Carrie Ousley seconds the motion. Motion carries. Meeting adjourned at 6: 11 PM.

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY, MARCH 11, 2024, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND CITY WEBSITE ON FRIDAY, APRIL 5, 2024 BY 5:00 PM.



JEFF BLACKSTONE
MAYOR



MARY MCDONALD
CITY SECRETARY