



7019 Pleasant Ridge Road CR 4217 \* Coffee City, TX 75763 Phone: (903) 876-3414 \* Fax: (903) 873-2433

## **CITY OF COFFEE CITY**

### **City Council Meeting**

**July 15, 2024 @ 6 pm**

**7019 Pleasant Ridge Rd**

**Coffee City, TX 75763**

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, July 15, 2024, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

### **Council Members**

Jeff Blackstone – Mayor (P)

Ruthie Seward - Place 1 (P)

Marquis Castleberry – Mayor Pro-Tem (P)

Carrie Ousley - Place 3 (A)

VACANT - Place 4

Ollie Harmon - Place 5 (P)

**1. Call Meeting to Order:**

*Mayor Jeff Blackstone called the meeting to order at 6:04 PM.*

**2. Roll Call and Announce if quorum is present:**

*Mary McDonald announced roll call and a quorum was present.*

**3. Opening remarks:**

**4. Consider and Act upon approving items 5 & 6.**

*Ruthie Seward made a motion to approve the city financials for June 2024 and the meeting minutes for the June 3, 2024 special called meeting. Ollie Harmon seconds the motion. Motion carries.*

**5. Approving City financials for June 2024.**

**6. Approving meeting minutes for the June 3, 2024 Special Called Council Meeting.**

**7. Consider and Act upon approving the Order of General Election for November 5, 2024.**

*Mr. Blackstone stated that they would have three council spots available along with the mayor place. Ruthie Seward made a motion to approve the order of general election for the November 5, 2024. Ollie Harmon seconds the motion. Motion carries.*

**8. Consider and Act upon approving the Interlocal Agreement with Henderson County Election Office. Ollie Harmon made a motion to approve the interlocal agreement with Henderson County Election office. Ruthie seconds the motion. Motion carries.**

**9. Consider and Act upon opening a new account with Austin Bank for disaster relief funds.**

*Mr. Blackstone stated that there was disaster relief fundraiser on the fourth of July at Bella Vista to raise money for the city. He stated that he doesn't have the total raised yet but hope to have it by next week. He stated that he did hear from Bella Vista and they had just finished paying everyone that needed to be paid.*

He stated that he hasn't heard from Micah as far as his funds that were going to be donated to the city. Ollie Harmon made a motion to approve opening a new account with Austin Bank for disaster relief funds. Ruthie Seward seconds the motion. Motion carries.

**10. Consider and Act upon adding 3 council members to the signature card at Austin Bank for the disaster relief fund account.**

*Mr. Blackstone stated that we currently had himself, Marquis and Ruthie as members on the signature cards and he recommends that we keep the same three people. Ollie Harmon made a motion to add Jeff Blackstone, Marquise Castleberry and Ruthie Seward to the signature card for the disaster relief fund. Ruthie Seward*

**11. EDC Report:**

*Vicki Castleberry gave the EDC report. She stated that they held their meeting on June 22<sup>nd</sup> and they discussed the welcome signs and still working on them. She stated she has reached out to 3 or 4 companies and waiting for a response. She stated that the board discussed the HOT taxes that that supposedly came from the resort and a request for reimbursement. She stated that this month, the funds were deducted from the report showing a negative balance. She stated that they will be discussing it more and possibly speaking with their attorney.*

**12. Fire Department Report:**

*No member from the fire department was present. Jeff Blackstone announced the number of calls for the month of May 2024.*

**13. Municipal Court Report:**

*Mary McDonald gave the court report. She reported that \$8,584.13 was collected in fines, \$2,033.17 would be remitted to the state and \$4,072.98 would be transferred to the General Fund.*

**14. Open Forum:**

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

*Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at [citysecretary@cityofcoffeecity.com](mailto:citysecretary@cityofcoffeecity.com)*

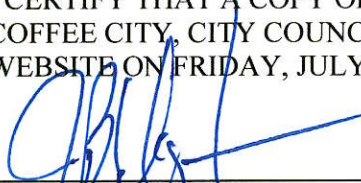
**15. Adjournment:**

*Ruthie Seward made a motion to adjourn the meeting. Ollie Harmon seconds the motion. Motion carries. Meeting adjourned at 6:23 pm.*

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

**CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, JULY 15, 2024, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND CITY WEBSITE ON FRIDAY, JULY 12, 2024 BY 5:00 PM.

  
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**JEFF BLACKSTONE**  
**MAYOR**

  
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**MARY MCDONALD**  
**CITY SECRETARY**