



7019 Pleasant Ridge Road CR 4217 \* Coffee City, TX 75763 Phone: (903) 876-3414 \* Fax: (903) 873-2433

**CITY OF COFFEE CITY**  
**City Council Meeting Minutes**  
**February 9, 2026 @ 6 pm**  
**7019 Pleasant Ridge Rd**  
**Coffee City, TX 75763**

NOTICE IS HEREBY GIVEN OF COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON Monday, February 9, 2026, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS. FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

**Council Members**

Marquis Castleberry - Mayor (P)  
Ruthie Seward - Place 1 (A)  
VACANT – Place 2

Carrie Ousley - Place 3 (P)  
Kevin Haughey - Place 4 (P)  
Ollie Harmon - Place 5 (P)

**1. Call Meeting to Order:**

*Mayor Marquis Castleberry called the meeting to order at 6:00 PM.*

**2. Roll Call and Announce if quorum is present:**

*Mary McDonald announced roll call and a quorum was present. Ruthie Seward was absent.*

**3. Opening remarks:**

*Mayor Castleberry thanked everyone for coming out to the meeting.*

**4. Consider and Act upon approving items 5 & 6.**

*Kevin Haughey made a motion to approve the city financials for January 2026 and the meeting minutes for the January 12, 2026 council meeting. Ollie Harmon seconds the motion. Motion carries.*

**5. Approving City financials for January 2026.**

*Mr. Castleberry stated that he would point out a few things that might catch the council's attention. He stated that they would notice a larger amount for the IT maintenance and that would be because of the annual anti-virus fee. He also mentions the expenses to Flowers and Davis and it would be open records request received pertaining to the police department that the attorney office handles for the city. Next Mr. Castleberry mention the expense for repairs in maintenance that a check was issued to Mr. Haughey. He stated it was for emergency lights and exterior lights and it was just a reimbursement of parts and not a payment of labor and they have decided that moving forward any repairs or parts to be ordered would go through our usual maintenance man, Mr. Hill.*

*Mrs. Ousley asked about the Trinity Valley Electric franchise fee and if the \$12,600 was an annual and Mary confirmed that it was and she stated that there is also an annual capital credit refund that gets applied to the street account with Trinity Valley Electric.*

**6. Approving meeting minutes for the January 12, 2026 council meeting.**

**7. Discussion, Consider and Act upon approving a long-term community center rental agreement with**

**Alliance Church.**

*Mr. Castleberry stated they would now discuss a long-term agreement with Alliance Church using the community center and that Mr. Ray Ver Hey, a member of the church, was present to speak on behalf of the church.*

*Mr. Ver Hey spoke stating they were the first to come into the building with Pastor Wade starting the church and they had been there a long time when Pastor Wade had to make changes and move leaving the church to Mike Garrett to take over. He stated that now that Mike Garrett has left, they would like to be back using the center. He stated that they had been at Bella Vista but they are in the process of closing down so they thought it would be perfect place in the center to move their services to.*

*Mrs. Ousley how big their congregation is estimated at and Mr. Ver Hey stated anywhere between 15 and 20 sometimes 30 during big events.*

*Mr. Haughey asked for the council was thinking for monthly rent and Mr. Castleberry stated that it was listed in the contract provided and it would be \$450.00 a month for Sundays and if they choose to use the center on Wednesdays, it would be an additional cost.*

*Carrie Ousley made a motion to approve a long-term agreement with Alliance Church to use the community center on Sundays. Kevin Haughey seconds the motion. Motion carries.*

**8. Discussion: Meeting with Austin Bank regarding the Fire Department Tanker.**

*Mr. Castleberry stated that he and Assistant Chief Kern went to Austin bank to discuss possible funding for the tanker for the fire department. He stated that they presented what they were looking at and the financial loan manager with Austin bank was gracious in being positive about approving it. He stated they needed some additional information that Mary would be sending over to him. He continued to say that they would give two separate loans because the total initial load would need to be \$450,000.00 for the tanker. One loan for \$300,000.00 the total of the reimbursement from the state for the grant the fire department received and the other for \$150,000.00 that the city would need to pay. He finally said that the loan officer stated he would set the first payment back 30 days to allow the state to send the reimbursement of the grant so the city could pay off one loan. He stated that he hoped to gather more information in the next couple of weeks.*

**9. EDC Report:**

*Vicki Castleberry gave the EDC report. She stated that they had to reschedule their January meeting due to weather but held it on Thursday, January 26<sup>th</sup>. She stated they approved a new board member, Valrie Gorman and she had another lady that was looking into possibly joining as well. She stated they were still working on the property on the corner of Highsaw and they finalized all items they wanted to purchase. She stated they are working on getting three bids for canopies to go over the tables. She stated that Kevin was working on gathering the cost to have water hooked up to the property and she was working on the electric part of it.*

*She stated that the board approved giving an additional \$100.00 per month to the city for the administrative fee due to after talking to the city auditor, it was recommended that the city secretary handle the bookkeeping and meeting minutes as well as she assists her in many reports due to the state. Mrs. Castleberry stated that during the fish fry fundraiser for the fire department they were able to raise \$2,520.00 for the department.*

*Mrs. Ousley asked if they were still looking into welcome signs to be placed on the highway and Mrs. Castleberry said they have placed a hold on that for now due to all the restrictions with TxDot but hope to have a better solution. She stated that she did briefly speak with Mary regarding a nice sign to be placed in front of city hall and that it was previously voted on and approved but the mayor then did not move forward with it.*

**10. Fire Department Report:**

*Assistant Chief, Lisa Cavender gave the fire report. She discussed the 14 calls for service they received in January and the nature of each call.*

*Mrs. Castleberry spoke and gave thanks to the fire department for the quick response to a friend of hers on a call the previous week.*

### 11. **Municipal Court Report:**

*Mary McDonald gave the municipal court report. She stated that there was a total of \$1,153.60 collected in the month of January. \$21.32 would be remitted back to the state and \$933.48 would be transferred to the general fund.*

*Mr. Haughey asked if Mary noticed an increase in payments after past due notices went out and she stated that there has been an increase and she expects it to continue the next month.*

### 12. **Open Forum:**

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

*Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at [citysecretary@cityofcoffeecity.com](mailto:citysecretary@cityofcoffeecity.com)*

*Cornelius Hambrick spoke during open forum. Mr. Hambrick introduced himself and stated he was a candidate for Justice of the Peace for precinct four and wanted to stop by and introduce himself to the council. Mr. Hambrick stated that his background consists of serving on various committees throughout the county. He stated he was a school board member at LaPoyner ISD for about four years and while there he got the distinction of becoming the first master trustee in the history of LaPoyner ISD.*

*He stated that public education is absolutely that's where my heart is. And teen court is one thing that the JP handles amidst all other things. He stated that truancy court is what really drew him to the JP court, because the JP has the ability to touch those kids before, and those kids are not bad kids. He stated that there are some of them that have things at their home that has caused them to go down that path, but the JP is the first judge, and the JP has the ability to conform those kids in a way and redirect them. He ended by thanking the council for letting him speak and if any of them had any questions for him, he'd be happy to speak with them.*

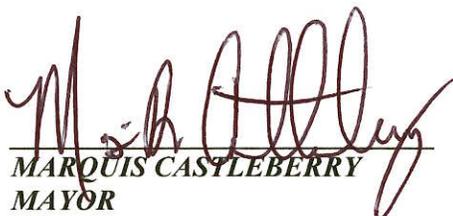
### 13. **Adjournment:**

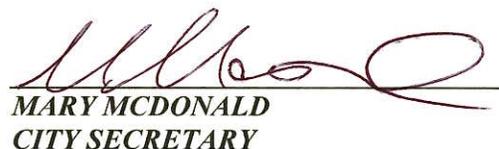
*Ollie Harmon made a motion to adjourn the meeting. Carrie Ousley seconds the motion. Motion carries. Meeting adjourned at 6:37 PM.*

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

### **CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, FEBRUARY 9, 2026, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND CITY WEBSITE ON FRIDAY, FEBRUARY 6, 2026 BY 5:00 PM.

  
MARQUIS CASTLEBERRY  
MAYOR

  
MARY MCDONALD  
CITY SECRETARY