



7019 Pleasant Ridge Road CR 4217 \* Coffee City, TX 75763 Phone: (903) 876-3414 \* Fax: (903) 873-2433

**CITY OF COFFEE CITY**  
**City Special Called Council Meeting Minutes**  
**March 2, 2026 @ 4 pm**  
**7019 Pleasant Ridge Rd**  
**Coffee City, TX 75763**

NOTICE IS HEREBY GIVEN OF A SPECIAL CALLED COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **Monday, March 2, 2026, at 4:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

**Council Members**

Marquis Castleberry – Mayor (P)  
Ruthie Seward - Place 1 (P)  
VACANT – Place 2

Carrie Ousley - Place 3 (P)  
Kevin Haughey - Place 4 (P)  
Ollie Harmon - Place 5 (P)

**1. Call Meeting to Order:**

*Mayor, Marquis Castleberry called the meeting to order at 4:04 PM.*

**2. Roll Call and Announce if quorum is present:**

*Mary McDonald announced roll call and a quorum was present.*

**3. Consider and Act upon pursuing a loan through Austin Bank for the purchase of a fire truck for \$451,000 to be paid down with funds from the Forrest Service Grant.**

*Mr. Castleberry stated that there were some financial reports included for them to review and look at the total income and expense for the city the last two years.*

*Mr. Haughey read each line item of the income for the city.*

*Mr. Castleberry stated that based on the number it leaves about \$4,000 a month that could be used for the loan payment and he was going to let Kevin speak on the monthly payments and the two options that were given.*

*Mr. Haughey stated that the total cost of the engine is \$451,000 and they were awarded a grant for \$300,000 leaving a balance of \$151,000 for the city to pay. He stated that the city would have to pay for the engine in full then submit documents to the Texas Forest Service to receive the grant money which could take anywhere from two to six weeks. He stated that when they receive the \$451,000, they would be drawing interest at 6.75 for potentially two months making the interest payments alone, with no principal being touched at about \$2,540 a month until the grant money came in and before the five-year term kicks in. He told council they had the option of paying interest on the 451 monthly until the grant came in or pay don't pay anything and roll that amount into the principal and interest payment when the five-year term kicks in. Mr. Castleberry stated that he felt it would be best for them to go ahead and pay the interest and not add it to the principal.*

*Mr. Haughey stated that they could potentially ask the EDC if they would work with the city on the interest payments for the first two months as they have spoken about it but have not acted on it.*

*Ruthie Seward made a motion to pursue a loan through Austin Bank for the purchase of a fire truck for \$451,000 to be paid down with funds from the Forest Service Grant. Carrie Ousley seconds the motion.*

*Motion carries.*

**4. Consider and Act upon appointing two signers for the loan from Austin Bank.**

*Ruthie Seward made a motion to appoint Mayor, Marquis Castleberry and Mayor Pro-Tem, Kevin Haughey as signers for the loan from Austin Bank. Ollie Harmon seconds the motion. Motion carries.*

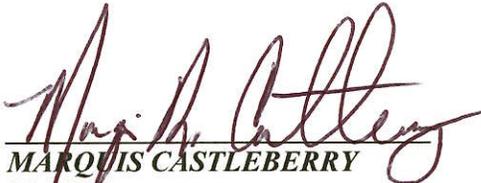
**5. Adjournment:**

*Ruthie Seward made a motion to adjourn the meeting. Kevin Haughey seconds the motion. Motion carries. Meeting adjourned at 4:24 PM.*

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

**CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, MARCH 2, 2026, SPECIAL CALLED CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND CITY WEBSITE ON FRIDAY, FEBRUARY 27, 2026 BY 5:00 PM.

  
MARQUIS CASTLEBERRY  
MAYOR

  
MARY MCDONALD  
CITY SECRETARY