



7019 Pleasant Ridge Road CR 4217 * Coffee City, TX 75763 Phone: (903) 876-3414 * Fax: (903) 873-2433

CITY OF COFFEE CITY
City Council Meeting Minutes
March 9, 2026 @ 6 pm
7019 Pleasant Ridge Rd
Coffee City, TX 75763

NOTICE IS HEREBY GIVEN OF COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON Monday, March 9, 2026, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS. FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Marquis Castleberry – Mayor (P)
Ruthie Seward - Place 1 (P)
VACANT – Place 2

Carrie Ousley - Place 3 (P)
Kevin Haughey - Place 4 (P)
Ollie Harmon - Place 5 (P)

1. Call Meeting to Order:

Mayor, Marquis Castleberry called the meeting to order at 6:05 PM.

2. Roll Call and Announce if quorum is present:

Mary McDonald announced roll call and a quorum was present. Ollie Harmon arrived at 6:07 PM.

3. Opening remarks:

- a. Spring Clean-up: April 11, 2026**
- b. Fishing Tournament: May 9, 2026**

Marquis Castleberry spoke and stated that he wanted to let the council know that the interlocal agreement with Henderson County would be ending soon and they would be discussion a new agreement next month.

He also stated that the spring clean up was scheduled for April 1, 2026 and there would be three dumpsters located in the community center parking lot and one on the EDC property at the corner of Highsaw.

Mr. Castleberry mentioned that the fire department would be holding their Belts & Hoses fishing tournament on May 9, 2026.

Mr. Castleberry also stated that Mrs. Ousley had mentioned wanting to place no littering signs on some of the roads and asked Mary were those would be purchased. Mary stated that she would check were signs were previously purchased from and got an estimate on the cost.

The last thing Mr. Castleberry mention was that the new tanker would be delivered that Friday, March 13 and Austin Bank would be wiring the payment upon arrival of the tanker.

4. Consider and Act upon approving items 5 & 6.

Kevin Haughey made a motion to approve the February 2026 city financials and the meeting minutes for February 9, 2026, February 23, 2026 and March 2, 2026. Ollie Harmon seconds the motion. Ruthie Seward abstained from February 9th meeting due to not being in attendance. Motion carries.

5. Approving City financials for February 2026.

Mr. Haughey asked why the dues and subscriptions were over \$1,000 for the month of February and Mary stated it was due to over \$800 of the total was for the annual QuickBook subscription then the normal email account payment and payroll fee.

Mr. Ousley asked if propane was paid twice a year and Mary stated it's just whenever it gets low and they come out to fill it up.

6. Approving meeting minutes for the February 9, 2026, February 23, 2026 and March 2, 2026 council meeting.

7. EDC Report:

Vicki Castleberry gave the EDC report. She stated that during their February meeting she welcomed a new board member, Valerie Goreman. She stated that they acknowledged receiving the tax payment that they had paid for the gifted property. She stated they were still discussing the park and during the meeting they just came back with the dollar amount to have water and electric services hooked up at the property.

She stated they discussed the required training and everyone had completed theirs except the new member and Walt but he had stated that he would probably be resigning from the board.

She stated that all the bank signature cards had been finalized.

She stated that they approved a donation to the fire department for their fishing tournament but have requested that they provide a budget report and financial record of what the funds were spent on.

The final item she discussed was the board discussing purchasing a new sign for city hall. She stated that the council had previously approved a bid but never moved forward with the purchase so they were collecting updated bids to review.

8. Fire Department Report:

No members of the fire department were in attendance. Mr. Castleberry read the fire report and informed the council of the 33 calls for service for February.

9. Municipal Court Report:

Mary McDonald gave the municipal court report. She stated that a total of \$6,090.69 was collected in the month of February. \$639.42 would be remitted back to the state and \$5,032.64 would go to the general fund.

10. Open Forum:

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com

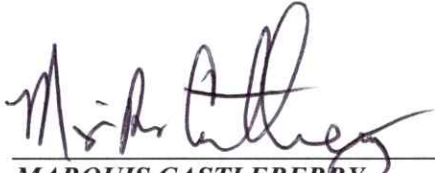
11. Adjournment:

Carrie Ousley made a motion to adjourn the meeting. Ruthie Seward seconds the motion. Motion carries. Meeting adjourned at 6:30 PM.

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY, MARCH 9, 2026, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND CITY WEBSITE ON FRIDAY, MARCH 6, 2026 BY 5:00 PM.


MARQUIS CASTLEBERRY
MAYOR


MARY MCDONALD
CITY SECRETARY