



7019 Pleasant Ridge Road CR 4217 * Coffee City, TX 75763 Phone: (903) 876-3414 * Fax: (903) 873-2433

CITY OF COFFEE CITY
City Council Meeting Minutes
July 13, 2026 @ 6 pm
7019 Pleasant Ridge Rd
Coffee City, TX 75763

NOTICE IS HEREBY GIVEN OF COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON Monday, July 13, 2026, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS. FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Marquis Castleberry - Mayor
Ruthie Seward - Place 1
VACANT – Place 2

Carrie Ousley - Place 3
Kevin Haughey - Place 4
Ollie Harmon - Place 5

1. Call Meeting to Order:

Mayor, Marquis Castleberry called the meeting to order at 6:05 PM.

2. Roll Call and Announce if quorum is present:

Mary McDonald announced roll call and a quorum was present.

3. Opening remarks:

Mr. Castleberry thanked everyone for attending the meeting. He stated that councilwoman Harmon had a wonderful home going for her mother over the weekend and that they would continue to pray for her and her family. Ms. Harmon thanked the mayor and the council.

Mr. Castleberry then stated that he wanted to inform the council that the Rainwater Charitable Foundation had awarded the city \$120,000 to be used on the tanker payment and should receive the payment towards the end of the month. He then stated that after the \$300,000 payment was applied, the monthly payments had been lowered to \$1,300 then to \$850.

Final item Mr. Castleberry discussed is that he and Mary met with a gentleman from GovDeals regarding the auction of the vehicles parked behind city hall. He stated that he assisted Mary with setting up the site and the sale is scheduled to go live on July 29th.

4. Consider and Act upon approving items 5 & 6.

Ruthie Seward made a motion to approve the city financials for June 2026 and the meeting minutes for the June 8, 2026 meeting. Ollie Harmon seconds the motion. Motion carries.

5. Approving City financials for June 2026.

Mr. Castleberry stated that Mary had included a detailed sheet for the repairs and maintenance to show the council what the expenses were for.

Mrs. Ousley asked what the road expense was for and Mary stated it was the purchase of the street signs the council previously approved.

Mrs. Seward asked what work was done on the tanker and Mary stated it was the loan payment amount

not any work that was actually done to it.

6. Approving meeting minutes for the June 8, 2026.

7. Consider and Act upon approving the November 3, 2026 Order of General Election.

Ruthie Seward made a motion to approve the November 3, 2026 Order of General Election along with item 8, approving the interlocal agreement with the Henderson County Election office. Kevin Haughey seconds the motion. Motion carries.

8. Consider and Act upon approving the Interlocal Agreement with the Henderson County Election Office.

Mr. Haughey asked about the agreement and under item 3, it states that Coffee City will utilize different voting machines for early voting and election day. Mary stated that was because we would not be holding early voting in our community center and just on election day.

9. Consider and Act upon terminating the community center rental contract with Alliance Church.

Mr. Castleberry stated that the church hadn't been able to make the payment the last couple of months and they stated they would not be using the center for services and would be bring in a payment and the keys.

Ruthie Seward made a motion to terminate the community center contract with Alliance Church, stating that should they want to rent the center again, they must pay the back rent that is owed. Carried Ousley seconds the motion. Motion carries.

10. First reading of EDC Public Notice per Texas Local Government Code, 505.158.

Mr. Castleberry read the EDC public notice.

11. EDC Report:

Vicki Castleberry gave the EDC report. She stated that they had a short meeting and approved a final bid for the new sign and they had already paid the deposit and will take up to 10 days for the install. She showed the council a proof of what the sign would like look.

12. Fire Department Report:

Assistant Chief, Walter Kern gave the fire department report. He discussed the 12 calls for service they received in the month of June.

Mr. Kern stated that the county had but paying for the maintenance on the radios but they will no longer be doing that and will be charging departments \$20.00 per radio per month they have. He sated that due to limited funding now, they would have to cut off radios in all the trucks and use handhelds only and keep only the ones for active firefighters with one extra, he stated they would go from 20 radios to only 10.

Mr. Haughey asked if they got all the radios back from members that are no longer a part of the department and Mr. Kern stated that they had.

Mr. Kern then stated that the department had to replace two batteries on Engine 10 and two batteries on Med 1. Mrs. Ousley asked where they got batteries from and Mr. Kern stated they were from Interstate, she asked if they received a discount from them and Mr. Kern stated that they did a little but he wasn't sure on how much of a discount.

Mrs. Seward stated that they need try to get some donations to assist with the repairs. Mr. Kern said they were thinking about sending out donation letters and they were working with Lake Palestine Resort on holding a concert but will take several more months to organize. He also stated that the Resort had the option on the register at check-out to donate to the fire department and he's raised about \$300 from that so far.

13. Municipal Court Report:

Mary McDonald gave the municipal court report. She stated that a total of \$130.00 was collected in the

month of June. \$3.26 would be remitted back to the state and \$39.45 would go to the general fund.

14. Open Forum:

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com

No one spoke during open forum

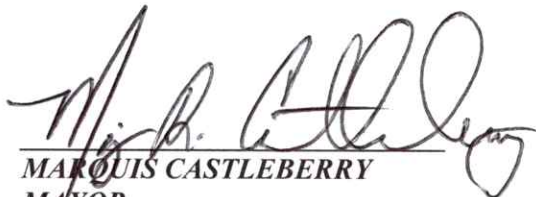
15. Adjournment:

Ruthie Seward made a motion to adjourn the meeting. Carrie Ousley seconds the motion. Motion carries. Meeting adjourned at 6:50 PM.

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY, JULY 13, 2026, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND CITY WEBSITE ON FRIDAY, JULY 10, 2026 BY 5:00 PM.


MARQUIS CASTLEBERRY
MAYOR


MARY MCDONALD
CITY SECRETARY