



**City of Coffee City  
Economic Development Corporation**

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**Economic Development Corporation Minutes  
July 6, 2021 Meeting**

A

**1. Call to order**

- a. Meeting was called to order by President Pam Drost at 6:00 p.m.

**2. Roll Call**

- a. Members present: Pam Drost, Vicki Castleberry, Jan Daughtery, GeoJan Wright Hunter, Tom McBride, Terry Cooper  
Quorum

**3. Approve Secretary Minutes for June 2021**

- a. Motion for the approval of June 7, 2021 minutes were made by GeoJan Wright Hunter seconded by Vicki Castleberry. All in favor none opposed. Motion approved.  
President Pam Drost asked that the Minutes, Agendas and Financials be sent to each board member by the Friday before the next meeting.

**5. Approve Treasury Report June 2021**

Treasurer GeoJan Wright Hunter reviewed the Financials for June 2021. A motion to accept the Treasury report was made by Terry Cooper, seconded by Jan Daughtery. All in favor none opposed. Motion approved.

**6 Approve amendments to the 2021-2022 Budget**

A motion was made by Vicki Castleberry to approve the changes in the repair and maintenance yearly fee and computer equipment. All in favor none opposed. Motion approved.

**7. Approve Memorandum of Understanding between the EDC and Coffee City for financial "Service Agreement"**

Tom McBride made a motion to accept the Memorandum between the EDC and Coffee City "Service Agreement" Terry Cooper seconded. All in favor none opposed. Motion approved.

**8. TML Economic Development Conference in Bastrop, TX.**

A discussion was made to send 2 or 3 people to this conference in November. It will be decided closer to time who will attend.