



**City of Coffee City**  
**Economic Development Corporation**

7019 Pleasant Ridge  
Coffee City, TX 75763  
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**Economic Development Corporation Minutes**  
**August 2, 2021 Meeting**

**1. Call to order**

- a. Meeting was called to order by President Pam Drost at 6:00 p.m.

**2. Roll Call**

- a. Members present: Pam Drost, GeoJan Wright Hunter, Jan Daughtery ,  
Tom McBride, Vicki Castleberry, Terry Cooper  
Quorum

**3. Approve the minutes for the July 22, 2021 Meeting #2**

Vicki Castleberry made a motion to accept the minutes from July 22, 2021 Meeting #2,  
Terry Cooper seconded. All in favor none opposed Motion passed.

**4. Approve Treasury Report for June 2021**

A motion was made by Tom McBride and seconded by Terry Cooper to approve the Treasurer  
report as written. All in favor none opposed. Motion carried.

**5. Discuss and consider and act on the Policy for the EDC attorney**

A motion was made by GeoJan Wright-Hunter to have the President and Vice President to  
have communication with Attorney to hold cost to a minimum. Upon approval a board  
member that is working on a project and needs to consult with the attorney may then call  
him upon approval of the President or Vice President. An approval form was then passed  
around for each member to sign. Jan Daughtery seconded, all in favor none opposed  
motion carried.

**6. Purchase new equipment for EDC office**

GeoJan Wright-Hunter presented some prices for each item needed. After discussion a motion  
was made by GeoJan Wright-Hunter to purchase a desk computer, laptop ,2 monitors, and a camera  
for the laptop. An approximate amount is \$1340.00 to purchase. Terry Cooper seconded, all  
in favor none opposed motion passed.

**7. Move the Hot Bank Account from Austin Bank to Southside Bank**

GeoJan Wright-Hunter talked with Keith at Southside Bank and he said as long as we keep a  
Minimum amount and no more than 7 checks written a month there is no bank charge and  
it would also draw interest. Jan Daughtery made a motion to move the Austin Hot Account