



City of Coffee City Economic Development Corporation

7019 Pleasant Ridge
Coffee City, TX 75763
(903) 876-3414 Office
(903) 876-2433 Fax

NOTICE IS HEREBY GIVEN THAT THESE ARE THE OFFICIAL MINUTES OF A REGULAR MONTHLY MEETING OF THE CITY OF COFFEE CITY ECONOMIC DEVELOPMENT CORPORATION: THAT WAS HELD ON **MARCH 23, AT 5:00 PM**, AT THE CITY OF COFFEE CITY LOCATED AT THE ABOVE ADDRESS. THESE ARE THE OFFICIAL MINUTES OF THE ABOVE-MENTIONED MEETING AS FOLLOWS:

MINUTES

1. Call Meeting to Order/ Announce Recording.
Vicki Castleberry called the meeting to order at 5:00 PM and announced the recording of the meeting.

2. Roll Call/ Announce if quorum is present.
Jan Daughtery called the roll as follows: Vicki Castleberry, here; Carrie Ousley, present; GeoJan Hunter, present.

3. Approve Current Agenda and Meeting Minutes for January 2023 and February 2023.
Vicki Castleberry asked for a review of the current agenda for this meeting. GeoJan Hunter requested an addition to this agenda to include an item to "Consider and Act upon approving DunRay Cofer as the mowing contractor for the Highsaw Lot." Due to the emergent nature, the request to amend the agenda was approved.

GeoJan Hunter made a motion to approve the minutes for January 2023 and February 2023 . Jan Daughtery seconded the motion. All in favor, none opposed. Motion carried.

4. Approve the Treasurer's Report for January 2023 and February 2023.
The financials were reviewed; GeoJan Hunter explained to Carrie Ousley the roll of Frankston Tax Service. Jan Daughtery asked for a review of the sales tax deposits.

5. Discuss and Act upon Accepting the Resignation of Tom McBride.
GeoJan Hunter made a motion to accept the resignation of Tom McBride. Jan Daughtery seconded the motion. All in favor, none opposed. Motion Carried.

6. Discuss, Consider and Act upon approving Grant Funding Application for New Business- Mr. Ho's Pizza.
Open discussion was made about a small open house and ribbon cutting for Mr. Hos Pizza in addition to reviewing the grant application submitted by Mr. Hos. The grant funding opportunity is in the amount of \$10,000. to support the opening of this new business in Coffee City that will enhance economic growth within the City by providing employment opportunities and sales tax revenue. Jan Daughtery made a motion to approve the grant funding to new business Mr. Ho's Pizza. GeoJan Hunter seconded the motion. All in favor, none opposed. Motion Carried.
7. Open Forum:
None one was present to speak in the Open Forum.
8. Discuss, Consider and Act upon Grant Funding Application for Façade Improvement- Kilo's Liquor Store.
GeoJan Hunter made a motion to table Number 8 due to not having the completed grant application for the Kilo's Liquor Façade Improvements. Jan seconded the motion. All were in favor, none opposed Motion Carried.
9. Discuss, Consider and Act upon approving funding support for Bank Fishing Event.
Carrie Ousley made a motion to act upon and approve the funding support for bank fishing event in any amount of \$1000 or less. GeoJan Hunter seconded the motion. All in favor, none oppose. Motion carried.
10. Discuss, Consider and Act upon approving funding for Easter Egg Hunt.
Jan Daughtery made a motion to approve the Easter Egg Hunt funding not to exceed \$200. Carrie Ousley seconded the motion, All in favor, none opposed. Motion Carried.
11. Discuss, Consider and Act upon scheduling and funding support for National Night Out event.
GeoJan Hunter made a motion to table agenda item for further review next month due to the fact that the Police Department was not present for representation. Events are typically not until October. Jan Daughtery seconded the motion. All were in favor, none opposed. Motion carried.
12. Discuss, Consider and Act upon Deed Restrictions-Highsaw Property.
GeoJan Hunter made a motion to table agenda item for further review next month based on info received from another EDC member. Jan Daughtery seconded the motion. All in favor, none opposed. Motion Carried.
13. Discuss and Act upon purchasing price for Privacy Fence of property on Highway 3506 and Highsaw.
GeoJan Hunter made a motion to table agenda item for further review next month, after information is obtained from EDC members. Jan Daughtery seconded the motion. All in favor, none opposed. Motion Carried.

14. Discuss, Consider and Act up on mowing small lot.

Jan Daughtery made a motion to hire Mr. DunRay Cofer to mow the small lot for \$50. GeoJan Hunter seconded the motion. All in favor, none opposed. Motion Carried.

15. Discuss Agenda Items for next month.

Grant Funding Application for Façade Improvement-Kilo's Liquor Store

National Night Out

Deed Restrictions –Highsaw Property

Privacy Fence of property on Highway 3506 and Highsaw Drive

We certify that these are the official of the Coffee City EDC meeting, **March 23, 2023, at 5:00 PM** that was posted at the Coffee City- City Hall.

Vicki Castleberry
Vicki Castleberry, Vice-President

GeoJan Hunter, Secretary/Treasurer

April 24, 2023
Date Approved