



# City of Coffee City Economic Development Corporation

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THESE ARE THE ORIGINAL MINUTES OF THE REGULAR MONTHLY MEETING OF THE COFFEE CITY ECONOMIC DEVELOPMENT CORPORATION; TO BE HELD ON MONDAY, MAY 22, 2023, AT 5:00 PM, AT THE CITY OF COFFEE CITY LOCATED AT THE ABOVE ADDRESS. THE ITEMS LISTED BELOW WERE PLACED ON THE AGENDA FOR DISCUSSION AND/OR ACTION.

## MEETING MINUTES

1. Call Meeting to Order/Announce Recording.  
*The Vice-President called the meeting to order at 5:05 p.m.*
2. Roll Call/Announce if quorum is present.  
*Jan Daughtery called roll, Vicki Castleberry, present; Carrie Ousley, present; GeoJan Hunter, present; Jan Daughtery, present. Announcement of a quorum was made by Jan Daughtery.*
3. Approve Meeting Minutes for:  
*The minutes from March and April of 2023 were reviewed. GeoJan Hunter made a motion to accept the minutes from both March and April of 2023 as written. Vicki Castleberry seconded the motion. All were in favor, none were opposed. Motion carried.*
4. Approve the Treasurer's Report for:  
*A review of March and April 2023 Financials was completed with an explanation of mowing expenses, hotel occupancy tax payments, automatic transfers to Austin Bank to keep those accounts from going into dormant status. Jan Daughtery made a motion to accept the treasurers report for April and May 2023. Carrie Ousely seconded the motion. All were in favor, none were opposed. Motion carried.*
5. Discuss, Consider and Act upon approving Grant Funding Application for Façade Improvement-Kilo's Liquor Store.  
*The application for Façade Improvement for Kilo's Liquor Store was reviewed. The Mayor has expressed a desire to see the "Spin and Win" signs to be taken down. Carrie Ousely made a motion to accept the Grant Funding application from Kilo's Liquor. Jan Daughtery seconded the motion. All were in favor, none opposed. Motion carried.*
6. Discuss, Consider and Act upon scheduling presentation of the Grant Award to Hos Pizza

*Discussion regarding scheduling the presentation to Hos Pizza as follows, Vicki Castleberry will speak with the Mayor and Mr Hos to determine the best time, possibly at the City Council meeting to present the award. Carrie Ousley was to speak with Keith regarding the paper check. GeoJan Hunter made the motion to accept the plan as discussed. Carrie Ousley seconded the motion. All were in favor, none were opposed. Motion carried.*

7. Discuss, Consider and Act upon scheduling and funding support for National Night Out event.

*Tabled until more information from the Police Chief can be obtained. Motion was made by Jan Daughtery to table this and Carrie Ousley seconded . All were in favor, none opposed. Motion carried.*

8. Open Forum

*Vicki Castleberry provided information regarding new lawnmower man, Brad Hamilton. Belts and Hoses funding was also discussed in detail due to the fact that no action could be taken on a non-agenda item.*

9. Discuss, Consider and Act upon Deed Restrictions-Highsaw Property

*No action was taken. This item has been tabled. GeoJan made a motion to table this and Jan Daughtery seconded the motion. All were in favor, none opposed. Motion carried.*

10. Discuss, and Act upon purchasing price for Privacy Fence of property on Highway 3506 and Highsaw Drive.

*Discussion was had concerning 4 bids that were received. It was determined to go with Blue Line Fencing based on the scope of work presented, materials and measurement of the length of fence required. Bid was in the amount of \$6,180.00*

11. Discuss Agenda Items for next month.

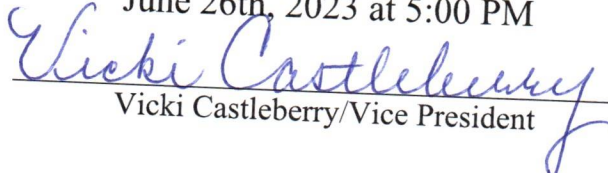
*Discuss items for the 2023-2024 Calendar of Events*

12. Adjourn

*A motion was made by GeoJan Hunter to adjourn the meeting. Carrie Ousley seconded the motion. All were in favor, none opposed. Motion carried.*

We certify that these are the official minutes for the Coffee City EDC meeting Monday, May 22<sup>nd</sup> , at 5:00 PM which have been approved by the EDC Board on

June 26th, 2023 at 5:00 PM

  
Vicki Castleberry/Vice President