

City of Coffee City Economic Development Corporation

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NOTICE IS HEREBY GIVEN THAT THESE ARE THE OFFICAL MINUTES OF A REGULAR MONTHLY MEETING OF THE CITY OF COFFEE CITY ECONOMI DEVELOPMENT CORPORATION; THAT WAS HELD ON MONDAY, AUGUST 28, 2023, AT 5:00 PM, AT THE CITY OF COFFEE CITY LOCATED AT THE ABOVE ADDRESS. THESE ARE THE OFFICIAL MINUTES OF THE ABOVE-MENTIONED MEETING AS FOLLOWS:

MINUTES

1. Call Meeting to Order/Announce Recording.
Vicki Castleberry called the meeting to order at 5:05 pm and announced the recording of the meeting
2. Roll Call/Announce if quorum is present.
Vicki Castleberry called the roll as follows: Vicki Castleberry, present; Carrie Ousley, present; Felicia Allen, present; Jan Daughtery, present; Sandra Alice, absent. Quorum is present.
3. Approve Meeting Minutes for July 2023:
Jan Daughtery made a motion to approve the minutes for July 2023. All in favor, none opposed. Motion carried.
4. Approve the Treasurer's Report for July 2023:
Jan Daughtery made a motion to approve the minutes for July 2023. All in favor, none opposed. Motion carried.
5. Consider, and Act upon the selection of new EDC Officers positions.
Carrie Ousley made a motion to add to the agenda that we talked to Christie McCarty who is attending the event about possibly joining the EDC. Jan Daughtery seconded the motion. All in favor, none opposed. Motion carried. Vicki Castleberry made a motion to nominate Jan Daughtery as vice president. Felicia Allen seconded the motion. All in favor none opposed. Jan Daughtery made a motion to nominate Felicia Allen as secretary. Carrie Ousley seconded the motion. All in favor, none opposed. Motion carried.
6. Consider, and Act upon removing GeoJan Hunter a signatory for EDC Bank accounts at Austin and Southside Banks and add someone new.

Jan Daughtery made a motion to remove Geojan Hunter from the EDC bank accounts both Austin and Southside Banks. Carrie Ousley seconded the motion. All in favor, none opposed.

7. Discuss, Consider and Act upon what dollar amount to fund for the support for National Night Out Event. (plus, fund raiser, i.e., Fish Fry, Chili Cook-Off, Corn hoe Tournament)
Jan Daughtery made a motion to give \$500 for National Night Out. Carrie Ousley seconded the motion. All in favor, none opposed. Motion carried.
8. Executive Session: Discuss, Consider and Act upon if we want to move forward with the parcel of land on Hwy 155 that was donated. (Discuss Attorney Moore's response.)
9. Discuss, Consider and Act upon accepting Kristi McCarty's application for a member of the EDC Board.
Carrie Ousley made a motion to accept Kristi McCarty as a board member for the EDC. Jan Daughtery seconded the motion. All in favor, none opposed. Motion carried.
10. Open Forum
11. Discuss, Consider and Act upon Deed Restrictions-Highsaw Property
Carrie Ousley made a motion to start pulling addresses and go into the city and to get details on the properties to see if anyone is behind on their taxes and who the owners are so they can be reached out t. Jan Daughtery seconded the motion. All in favor, none opposed. Motion carried.
12. Discuss, Consider and Act upon what to use the land, located on Highsaw Trail and F.M. 3506.
Jan Daughtery made a motion to table #12 until further research has been done on what restrictions there are on the property. Carrie Ousley seconded the motion. All in favor, none opposed. Motion carried.
13. Discuss, consider and Act upon the "Welcome to Coffee City" sign information.
Vicki Castleberry made a motion to table #13 until there is a final dollar figure for the sign. All in favor, none opposed. Motion carried.
14. Discuss, consider, and design a New Logo to place at the Strip Center on Hwy. 155.
Carrie Ousley made a motion to try a new logo design. Jan Daughtery seconded motion. All in favor, none opposed. Motion carried.

15. Discuss, Act and Consider on what process to take for those Airbnb's in the City/ETJ: "The Sweet Retreat on the Lake", Lollipop Landing; and "Cottage Getaway at the Lake", Brierwood Bay; for not responding to letters mailed to them for their taxes owed to the city.

Jan Daughtery made a motion to have the EDC attorney write a letter and send it to the Sweet Retreat on the lake. All in favor, none opposed. Motion carries.

16. Discuss, Consider and Act upon if we will continue to sponsor a Halloween Event.

Jan Daughtery made a motion to not have a Halloween event this year. Carrie Ousley seconded the motion. Motion carried.

17. Discuss, Consider and Act upon if we will continue to host a Christmas Market.

Carrie Ousley made a motion to move forward with the Christmas Market for December 2nd and start talking about the particulars at the next meeting. It was moved and seconded. All in favor, none opposed. Motion carried.

18. Discuss, Consider and Act upon appointing a Council Member to sit on the EDC Board In the absence of an EDC Board member when needed to conduct business for voting purposes.

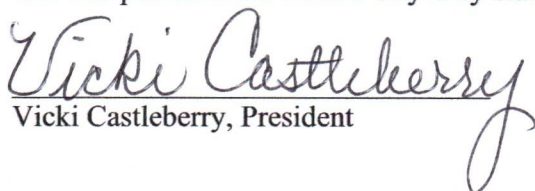
Vicki Castleberry made a motion to table #18 until the December meeting after the election. Jan Daughtery seconded the motion. All in favor, none opposed. Motion carried.

19. Discuss Agenda Items for next meeting.

20. Adjourn

Carrie Ousley made a motion to adjourn the meeting. Felicia Allen seconded.

We certify that these are the official meeting of the Coffee City EDC meeting Monday, **August 28, at 5:00 PM** that was posted at the Coffee City-City Hall


Vicki Castleberry, President

Jan Daughtery, Vice-President