

## City of Coffee City Economic Development Corporation

7019 Pleasant Ridge  
Coffee City, TX 75763  
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NOTICE IS HEREBY GIVEN THAT THESE ARE THE OFFICIAL MINUTES OF A REGULAR MONTHLY MEETING OF THE CITY OF COFFEE CITY ECONOMIC DEVELOPMENT CORPORATION; TO BE HELD ON **MONDAY, OCTOBER 30, 2023, at 5:00 PM**, AT THE CITY OF COFFEE CITY LOCATED AT THE ABOVE ADDRESS THESE ARE THE OFFICIAL MINUTES OF THE ABOVE-MENTIONED MEETING AS FOLLOWS:

### MINUTES

1. Call Meeting to Order/Announce Recording.  
**Vicki Castleberry called the meeting to order at 5:22 PM**
2. Roll Call/Announce if quorum is present.  
**Felicia Allen called the roll as follows: Jan Daughtery, present; Vicki Castleberry, present; Carrie Ousley, absent; Felicia Allen, present; Sandrew Allen, present; Laney Lyon, absent. Quorum is present.**
3. Approve Meeting Minutes for July 2023:  
**Felicia Allen made a motion to accept the minutes as printed, Jan Daughtery seconded. All in favor, none opposed. Motion carried.**
4. Approve Treasurer's Report for July 2023:  
**The financials were reviewed. Jan Daughtery made a motion to accept the treasurer's report for September, Felicia Allen, seconded; All in favor, none opposed. Motion carried.**
5. Open Forum
6. Consider, and Act upon selecting a treasurer for EDC Board.  
**Jan Daughtery made a motion to table the selection of until after the November Board meeting. Felicia Allen seconded the motion. All in favor, none opposed. Motion carried.**
7. Discuss, Consider and Act upon reviewing the city ordinance #9-11-2017 for additions  
And changes for community cleanup request.

**Jan Daughtrey made a motion to table until the next meeting to give the board time to review the ordinance for further discussion. Felicia Allen seconded the motion. All in favor, none opposed. Motion carried.**

8. Discuss, consider and Act upon the “Welcome to Coffee City” sign information.  
**Felicia Allen made a motion to get two more bids for the signs before making a final selection. Jan Daughtery seconded the motion. All in favor, none opposed. Motion carried.**
  
9. Discuss, consider, and design a New Logo to place at the Strip Center on Hwy. 155.  
\*stock.adobe.com                      \*istockphoto.com  
\*brandcrowd.com  
\*logoorbit.com  
\*alphadesigncrew.com  
\*99designs.com  
**Jan Daughtery made a motion to table the design for a New Logo to the November meeting date in order to decide a design from the listed links. Felicia Allen seconded the motion. All in favor, none opposed. Motion carried.**
  
10. Discuss gifted property and what is going on with the City Attorney and EDC Attorney.  
**Jan Daughtery made a motion to table the discussion until after the attorney meets with the city council. Felicia Allen seconded the motion. All in favor, none opposed. Motion carried.**
  
11. Review, Discuss and Consider timeline for \$10,000 reimbursement of Grant presented to Jerry & Pornmany IV at Kilo’s Liquor Store, if no renovation has begun on the canopy Frame along the building by a certain date.  
**Jan Daughtery made a motion to allow Kilo’s unto November 13, 2023, before going to the store to request a reimbursement for the \$10, 000, and reapply again at a later date. Sandrew Ellis seconded the motion. All in favor, none opposed. Motion carried.**
  
12. Discuss, Consider and Act upon a selected name for the property on corner of Highsaw Trail at F.M. 3506. (Multi-Purpose Park)  
**Jan Daughtery made a motion to accept the name Multi-Purpose Park. Felicia Allen seconded the motion. All in favor, none opposed. Motion carried.**
  
13. Discuss, Consider and Act upon items needed for the Christmas Market, also workers to Set up and break down tables and areas.  
**Jan Daughtery made a motion to allow a deadline date to make application for the Christmas Market to November 13, 2023, with at least five (5) vendors before listing Items needed for the event or cancellation of the event. Felicia Allen seconded the**



**Motion. All in favor, none opposed. Motion carried.**

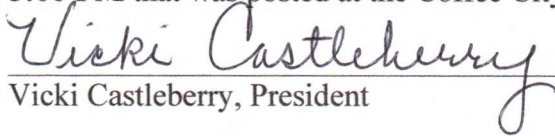
14. Discuss Agenda Items for next meeting.

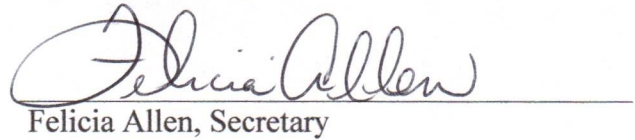
**Items number 6, 7, 8, 9, 10, 11. & 13**

15. Adjourn

**Felicia Allen made a motion to adjourn the meeting at 6:19 pm. Jan Daugherty  
Seconded the motion. All in favor, none opposed. Motion carried.**

We certify that these are the official minutes of the Coffee City EDC meeting held on **October 30, 2023, at  
5:00 PM** that was posted at the Coffee City - City Hall.

  
\_\_\_\_\_  
Vicki Castleberry, President

  
\_\_\_\_\_  
Felicia Allen, Secretary

11/27/23  
\_\_\_\_\_  
Date Approved