



## City of Coffee City Economic Development Corporation

7019 Pleasant Ridge  
Coffee City, TX 75763  
(903) 876-3414 Office  
(903) 876-2433 Fax

NOTICE IS HEREBY GIVEN OF A REGULAR MONTHLY MEETING OF THE COFFEE CITY ECONOMIC DEVELOPMENT CORPORATION; THAT WAS HELD ON **MONDAY, MARCH 24, 2025, AT 5:00 PM**, AT THE CITY OF COFFEE CITY LOCATED AT THE ABOVE ADDRESS.

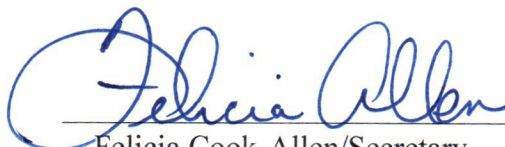
### MINUTES

1. Call Meeting to Order/Announce Recording.  
*Vicki Castleberry called the meeting to order at 5:12pm on March 24, 2025.*
2. Roll Call/Announce if quorum is present.  
*Roll was called. Felicia Allen, present; Vicki Castleberry, present; Walter Kern, present; Carrie Ousley, present; Laney Lyon, absent.*
3. Approve Meeting Minutes for January and February 2025:  
*Carrie Ousley makes a motion to approve the minutes for January and February. Walt Kern seconded. All in favor, none opposed. Motion carried.*
4. Approve the Treasurer's Report for:  
*Vicki Castleberry discusses the treasurer's report, noting only the reconciliation summary and detail were received. Felicia Allen made a motion to table the February treasurer's report until the reports are received. Walter Kern, seconded. All in favor, none opposed. Motion carried.*
5. Open Forum  
*No one present.*
6. Discuss with Mr. Jessie Wilson and Laney Lyon items that are needed for TxDot to place a "Welcome to Coffee City" sign. (City Signage) (Picture, Dimensions, Lighting/type, Size of Structure & Foundation and wording/what it will look like.  
*Vicki Castleberry discussed Mr. Wilson's absence and need for documentation from TxDOT. Carrie Ousley suggested that it would be beneficial if Laney Lyon was present as she dealt with similar issues in the past. Vicki Castleberry tables the discussion.*

7. Review and finalize bids received for cost to trim trees on fence lines at the property on Highsaw and Hwy 3506.  
*Vicki Castleberry reviewed the bids received for tree trimming and fence staining. Carrie Ousley confirmed the approval of a bid of \$3950 for fence staining. Vicki Castleberry mentioned the need to trim the trees before starting the fence staining. Carrie Ousley and Vicki Castleberry discussed the bids received for the tree trimming. Carrie Ousley made a motion to approve Merit Tree Service bid for \$700. Walter Kern, seconded. All in favor, none opposed. Motion carried.*
8. Review and discuss new EDC officers for the upcoming year.  
*Vicki Castleberry discussed the nepotism laws and their impact on hiring board member's relatives. Felicia Allen and Carrie Ousley discussed their terms and the potential for new leadership. Vicki Castleberry suggested that someone else should take over the leadership role. The discussion is tabled for the next meeting to allow for further consideration.*
9. Discuss Agenda Items for next meeting.  
*Items needed from TxDOT for the Welcome sign. EDC officers for upcoming year.*
10. Next meeting date:  
April 28, 2025.
11. Adjourn  
*Carrie Ousley made a motion to adjourn the meeting. Walter Kern, seconded. All in favor, none opposed. Motion carried. Meeting adjourned at 5:35.*

I certify that this is the official minutes of the the Coffee City EDC meeting held **Monday, March 24, at 5:00 PM** that was posted at the City Hall Public Notice Board and the Coffee City EDC Website.

Vicki Castleberry  
Vicki Castleberry/ President

  
Felicia Cook-Allen/Secretary

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Date Approved