



City of Coffee City Economic Development Corporation

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NOTICE IS HEREBY GIVEN OF A REGULAR MONTHLY MEETING OF THE COFFEE CITY ECONOMIC DEVELOPMENT CORPORATION; THAT WAS HELD ON **MONDAY, OCTOBER 27, 2025, AT 5:00 PM**, AT THE CITY OF COFFEE CITY LOCATED AT THE ABOVE ADDRESS. THE BOARD RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THE ITEMS LISTED BELOW ARE PLACED ON THE AGENDA FOR DISCUSSION AND/OR ACTION.

MINUTES

1. Call Meeting to Order/Announce Recording.
Meeting was called to order at 5:04 pm.
2. Roll Call/Announce if quorum is present.
Candice Lyons, present; Vick Castleberry, present; Felicia Allen, present, Ollie Harmon, present. Walter Kern, present; Kevin Haughey, present; Quorum is present.
Abs.
3. Approve Meeting Minutes for September 2025:
Walter Kern motion to approve September 2025 minutes. Seconded by Candice Lyon. All in favor, none opposed. Motion carried.
4. Approve the Treasurer's Report for September 2025:
Candice Lyon made motion to approve the minutes as written. Felicia Allen, seconded. All in favor, none opposed. Motion carried.
5. Open Forum
The gentleman interested in a grant for new business did not show up.
6. Consider and Act upon working with the Fire Department on a Fundraiser during Thanksgiving.
Discussion was made on the cost of purchasing the fish for the fundraiser, along with volunteers to help with the fundraiser, including cooking, serving and clean up. There was discussion about other items needed such as desserts, drinks and carry out containers. Also, the need to promote the event; advertising and flyers. Felicia Allen made a motion to accept the date for the fish fry to be in January and the EDC will

- purchase the fish. Ollie Harmon, seconded. All in favor, none opposed. Motion carried.*
7. Consider and Act upon purchasing equipment for EDC property at Highsaw & CR 3506. (tables (3) 46" round), hotbox (2), trash cans (3), electrical plugs, water spigots, umbrella, and grills (3))
EDC agreed not to vote on 7 until getting bids for the material and equipment needed.
 8. Consider and Act upon (company) to set and place all equipment in the park.
#8 was discussed with #7
 9. Consider and Act upon moving Christmas Dinner/Party for city officials to December 13, 2025, at 6:30 pm. (With Gift Exchange of \$20)
Walter Kern made a motion to move the Christmas party to December 13 at 6:30pm. Felicia Allen, seconded. All in favor, none opposed.
 10. Consider and Act upon posting application for a new yard man in December.
Vicki Castleberry discussed the need to post an updated application for a new yard man by December.
 11. Discuss Agenda Items for next meeting.
*Finalizing Fundraiser Details
Equipment Purchase for EDC Property
Application for Yard Man*
 12. Next meeting date: November 24, 2025.
 14. Adjourn
Walter Kern made a motion to adjourn at 5:47pm. Ollie Harmon, seconded.

I certify that is an official copy of the minutes for the Coffee City EDC meeting **Monday, October 27, at 5:00 PM** that was posted at the City Hall Public Notice Board and the Coffee City EDC Website on Friday.

October 24, 2025, at 5:00 PM

Vicki Castleberry
Vicki Castleberry/ President

Candice Lyon/Secretary

Date Approved